

ADEL TALEB

IT Specialist

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Professional Summary

IT Specialist focused on enabling business continuity through reliable IT infrastructure and support. Experienced in aligning technology solutions with operational needs, troubleshooting issues quickly, and providing practical guidance to end-users. I combine technical expertise with a service-driven, results-focused approach. Skilled in **network configuration, system maintenance, device diagnostics, and multi-platform software support**.

Education

2023: Technical License Degree (LT) in Information Technology (IT), Halba Technical Institute, Halba, Lebanon

2022: Superior Technician Degree (TS) in Information Technology (IT), CIS College, Lebanon

Experience

Netwatch | Tripoli, Lebanon

IT Specialist November 2024 — May 2025

ICT Solutions Provider & System Integrator offering SMB & Enterprise Information Technology Solutions

- Installed **network switches** in racks and set up **cable management, patch panels**, and full cable arrangement inside cabinets.
- Updated **software, operating systems**, and security patches across **Windows 10, Windows 11, and Windows Server**.
- Tested all **network cables**, including copper and **fiber optic**, using standard testing tools to confirm performance and continuity.
- Troubleshooting **network outages**, identified root causes, and restored routing and connectivity.
- Handled **fiber optic troubleshooting**, cleaning, splicing coordination, and connection of fiber to **media converters** and **SFP modules**.
- Configured **MikroTik routers**, applied routing rules, managed firewall settings, and monitored bandwidth and user access.
- Installed and supported **Microsoft Office, Outlook, Chrome, Acronis, Kaspersky, Zoom, Workspace**, and other desktop applications.
- Monitored and troubleshot **CCTV systems**, including camera connectivity, NVR access, and network performance.
- Repaired **computers and laptops**, including **RAM and hard drive replacement**, system upgrades, and hardware troubleshooting.
- Installed, configured, and troubleshot **printers**, including **driver installation**, and connected devices to **operating systems and network**.

Independent | North Lebanon

Network Infrastructure Technician January 2021 — November 2024

- Installed LAN/WAN, Wi-Fi, routers, switches, access points, firewalls, and cabling (cable termination, patch panel work, and rack setup.)
- Managed IP addressing, DHCP, NAT, VLANs, QoS, firmware updates, and basic network security controls for offices and home networks.
- Diagnosed and repaired connectivity and speed issues using ping, traceroute, bandwidth testing, device logs, and physical line inspections.

Skills

Networking: TCP/IP | LAN | WAN | WLAN | VLAN | DHCP | DNS | NAT | QoS | Static Routing | Basic OSPF | VPN (L2TP | PPTP | IPSec – basic) | Firewall Rules | MikroTik Firewall | Port Forwarding | Address Lists | Wi-Fi Deployment | Access Points | SSID Configuration | Bandwidth Monitoring | Rack Setup | Patch Panels | Cable Termination | Fiber Optic Troubleshooting | Cable Testing

Systems: Windows 10 | Windows 11 | Windows Server | User Account Management | OS Updates | Driver Installation | File Sharing | System Diagnostics | Event Logs | Basic GPO | Backup Support

Hardware: Laptop/PC Repair | RAM Replacement | HDD/SSD Replacement | Component Upgrades | Basic Hardware Diagnostics

Printers & Imaging: Printer Installation | Network Printers | Printer Drivers | Print Queue Troubleshooting | Multi-Function Printers

IT Support: Remote Support (AnyDesk | TeamViewer | Teams) | Outlook Configuration (SMTP | POP | IMAP) | Network Drive Mapping | Technical Reporting | Issue Documentation | Inventory Reporting

Security: Endpoint Security (Kaspersky | Windows Defender) | Patch Management | Access Control | Basic Firewall Hardening | CCTV System