

# Hussein Fakih

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## **Professional Summary:**

Warehouse & inventory specialist with hands-on experience running receiving, storage, and dispatch for high-volume operations. Known for reducing stock discrepancies, improving on-time deliveries, and keeping teams aligned with safety, quality, and company standards.

## **Experience:**

### **Warehouse Manager — Top Market, Kongo (Lubumbashi, DRC)**

*Jul 2025 – Oct 2025*

- Directed daily warehouse operations across receiving, storage, picking, and distribution with strict SOP and safety compliance.
- Supervised and trained staff; set shift plans and performance standards to maintain a smooth workflow.
- Coordinated closely with procurement and sales to sustain optimal stock levels and prevent shortages/overstock.
- Implemented inventory control routines/systems (cycle counts, reconciliations), reducing stock discrepancies and improving traceability.
- Optimized layout and space utilization to increase storage capacity and picking efficiency.
- Planned logistics and dispatch schedules; aligned routes and departure times to meet on-time delivery targets.
- Enforced company policies and full compliance with local laws and health & safety standards; maintained a clean, hazard-free facility.

### **Warehouse Controller — Nok Nok (GMRL), Beirut, Lebanon**

*Aug 2024 – Jun 2025*

- Oversaw end-to-end order flow—processing, packing, staging, and dispatch readiness.
- Verified accurate loading of outgoing deliveries onto vans; matched shipments to daily delivery schedules.
- Coordinated dispatch timing with drivers and operations to minimize delays and misroutes.
- Guided and supported warehouse staff to maintain smooth, efficient day-to-day operations.
- Monitored inventory levels and initiated replenishment/holds to prevent stockouts or overstock.
- Investigated and reported stock discrepancies; supported cycle counts and reconciliation.
- Enforced safety, cleanliness, and organization standards (5S); maintained a hazard-free work area.
- Kept accurate records and handover notes to ensure traceability across shifts and functions.

**Store Supervisor — Malik's, Beirut, Lebanon**

*Apr 2023 – Jun 2024*

- Supervised and coached floor staff; monitored daily tasks and closing procedures (incl. cash).
- Resolved operational and customer issues to maintain service quality and satisfaction.

**Warehouse Manager — Dairy Day, Beirut, Lebanon**

*Dec 2022 – Apr 2023*

- Oversaw receiving, storage, and internal transfers; maintained accurate stock records and documentation.
- Provided continuous guidance to the operations team to sustain productivity and motivation.

**Stock Keeper — ZARA, Beirut, Lebanon**

*Aug 2021 – Aug 2022*

- Handled back-of-house stock intake, replenishment, and requests; supported sales floor during peak hours.
- Developed teamwork, communication, and time-management skills in a fast-paced environment.

**Education:**

*(2021 – 2024) Bachelor's in International Business Management* — Lebanese International University (LIU)

**Languages:** Fluent in Arabic, French and English.

**Skills:**

- Inventory Control
- Warehouse Operations
- Team Supervision & Training
- Order Fulfillment & Dispatch
- Cycle Counts & Stock Reconciliation •
- Systems: NAV, POS, RFID

**References:**

Available upon request.