

Jana Moussawi – Curriculum Vitae

Personal Information

Phone: 76 709 221

Location: Bekaa, Lebanon

Date of Birth: 2 June 2000

Objective

Motivated Translation student at the Lebanese International University seeking to contribute to NGOs and research organizations through language, communication, and organizational skills.

Education

Lebanese International University (LIU) – Bachelor in Translation (In Progress)

Lebanese Baccalaureate (Terminal Certificate)

Certifications

- Accounting Course Certificate
- English Language Course – American Center
- “Nami Skills” Development Training Certificate

Experience

Private Tutoring (Home Teaching)

Taught students various subjects at home, focusing on language and communication skills.

Skills

- Microsoft Office (Word, Excel, PowerPoint)
- Communication and teamwork
- Report writing and translation
- Research and organization
- Time management

Languages

- Arabic: Very Good
- English: Very Good
- French: Very Good