

Jenin Mohammad Dia

Beirut, Lebanon • jenindia37@gmail.com • +961 76 055 764
linkedin.com/in/jenin-mohammad-dia

Profile Summary

Motivated and adaptable graduate with a double major in English Literature and Medical Laboratory Sciences, with hands-on experience in data analysis and program support through work with NGOs. Familiar with monitoring and evaluation concepts, tools and reporting. Quick to learn, detail-oriented and passionate about using data to support impactful development work.

Education

BS Medical Laboratory Technology June 2024
Beirut Arab University

BA English Literature Sep 2024
Lebanese University

Professional Experience

KAFA (enough) Violence & Exploitation, NGO – MEAL Intern Sep 2025 – Oct 2025

- Conducted simple data analysis using Excel and SPSS to identify trends to inform program decisions.
- Assisted in constructing data visuals and reporting on key findings to stakeholders.
- Entered, cleaned and sorted quantitative and qualitative data.

Inaash Association, NGO – STEM Tutor Oct 2022 – June 2023

- Offered comprehensive tutoring support to 30 refugee kids in STEM to accommodate diverse capacities.
- Employed interactive teaching methods and culturally sensitive approaches in lesson planning and delivery.
- Assessed student learning through exercises, observation and written examination.

Volunteering Experience

Lebanese Red Cross Youth Sector, NGO – Environmental Facilitator Nov 2021 - Dec 2023

- Assisted in planning and implementing projects to strengthen the capacities of youth at risk.
- Collected feedback from and reported on the challenges and achievements of the field members.
- Coordinated the scheduling and attendance of 50+ members of the annual fundraising campaign.
- Co-facilitated sustainable consumption and production awareness sessions and workshops.

Just Childhood, NGO – Physical Education Assistant July 2021 -Sep 2023

- Organized weekly sessions for 60+ refugee kids from Shatila, Bourj Barajneh and Mar Elias refugee camps.
- Maintained beneficiary records including personal information, attendance and performance.
- Managed the logistics storage and ensured smooth distribution processes among teams.

Courses and Workshops

- PSEA Training by KAFA (enough) Violence and Exploitation Sep 2025
- Data Standards Course by Save The Children x World Vision Sep 2025
- Introduction to Monitoring, Evaluation, Accountability & Learning (MEAL) Course by Save The Children x World Vision Sep 2025
- Basics of Gender-based Violence Course by UNHCR Aug 2025
- Internet and Computing Core Certification (IC3) Digital Literacy Course by Certiport Oct 2023
- BBC English Courses by Beirut British Council May 2021