

Ahmad Bazazo

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EDUCATION

American University of Science and Technology, Beirut, Lebanon

September 2013 – May 2018

Bachelor's degree in arts in Communication/Public Relations.

Beirut Modern School, Beirut, Lebanon

September 2001- June 2013

Lebanese Baccalaureate in Sociology and Economics.

EXPERIENCE

Cedrus Bank, Beirut, Lebanon

Validation Officer Audit department

May 2025 – Present

- Analyzing data & documenting results
- Ensuring compliance
- Collaborating with cross-functional teams
- Maintaining documentation
- Staying up to date on regulations
- Conducting risk assessments
- Supporting audits

Teller

August 2024-May 2025

- Ensure compliance with laws and regulations in order to maintain accurate Customer Service and transactions processing.
- Coordinate accurate balancing and processing of ATM transactions.
- Maintain customer's needs, determine appropriate products and services and uncover additional cross-selling opportunities with existing and prospective clients.
- Handling cash in / out of the vault & vault combination.
- Serve customers by completing account transactions

Tewtel Group, Beirut, Lebanon

March 2024-July 2024

Cashier Operator

- Handling cash in / out of the vault & vault combination.
- Serve customers by completing transactions promptly.
- Acknowledge of Administrative work.
- Basic Accounting Knowledge.

Audi Bank, Beirut, Lebanon

October 2018-March 2024

Teller

- Ensure compliance with laws and regulations in order to maintain accurate Customer Service and transactions processing.
- Coordinate accurate balancing and processing of ATM transactions.
- Maintain customer's needs, determine appropriate products and services and uncover additional cross-selling opportunities with existing and prospective clients.
- Handling cash in / out of the vault & vault combination.
- Serve customers by completing account transactions promptly.

- Acknowledge of Administrative work.
- Succeeded on All bank trainings' exams.
- Call Center Agent.

Modern Petroleum Company, Beirut, Lebanon
Sale Intern

July 2017-August 2017

- Fuel and oil products Sales
- Customer Service

WORKSHOPS AND CERTIFICATIONS

- Certificate of International Computer Driving Licenses (ICDL) September 2018
- Volunteering Certificate from Lebanese Red Cross September 2015

SUMMARY SKILLS

Languages: Fluent in English and Arabic.

Computer skills: Microsoft Office: Excel, Word, And PowerPoint.

Soft skills: Team Player, Emotional Intelligence, Adaptability, Multitasking, Time Managing, Quick Learning.