ALAA SHKEIR

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Lebanese

As a dedicated and results-driven professional in the field of business management, I bring a wealth of experience in overseeing and optimizing organizational processes. With a proven track record of driving operational efficiency, fostering team collaboration, and achieving strategic objectives, I am adept at navigating the dynamic landscape of modern business. My strong leadership skills, coupled with a strategic mindset, enable me to implement effective solutions and deliver measurable results. I am committed to continuous learning and adapting to industry trends, ensuring my ability to lead teams and contribute to the success of any organization.

Professional Experience

AUGUST 2020 - PRESENT

STORE MANAGER CITY STAR (LEBANON)

- Responsible for the overall store development programs, and systems.
- Insuring the labor law, and the sexual harassment policies are enforced
- Responsible for staffing, and retention for employees.
- Checking the schedule in the store.
- Conducting weekly meetings for my employees.
- Ensuring employees benefit programs are properly administered
- Training for the employees.
- Responsible for inventory and analyzing the stock in the stores.
- Applying the operational standards, policies and procedures.
- Preparing, Presenting, and executing business plans for the store.

FEB 2015 –JULY 2020

RESTAURANT MANAGER (JUST FAHITA)

- Responsible for Quality , Service , Cleanliness of the shops at all times
- Responsible for the overall restaurant management development programs, and systems.
- Checking the employees team schedule in the restaurant.
- Conducting weekly meetings for my employees.
- Responsible for restaurant implementation of new products, and procedures
- Conducting, and analyzing the HACCP audits in the restaurants.
- Conducting audits related to quality in the restaurant on weekly basis.
- Ensuring all food safety procedures/sanitation system is applied in the restaurant
- Responsible for the Quality, Service, and cleanliness levels of the restaurant at all times.
- Conduction one-on- performance reviews.

Education

BT3, TS3 Accounting CTF (frère)

Languages

- Arabic
- English
- French