

# Ibtihal Saleh

Lebanese Date of Birth: 6  
May 1999 Haret Hreik,  
Lebanon

Phone: +961 71 374 561 E-mail:  
[ibtisaleh2018@gmail.com](mailto:ibtisaleh2018@gmail.com)

## Experience

**Professional Organizer & Product Sales Consultant** 2019 – Present

- Specialize in decluttering and optimizing residential and office spaces
- Design tailored organization systems and provide customized storage solutions based on client needs
- Combine functional design principles with strategic space planning to improve everyday efficiency

**Freelance Artisan & Arabic Calligraphy Vendor** February 2018 – Present

- Designed, produced, and marketed handcrafted goods and traditional Arabic calligraphy artwork
- Managed end-to-end operations: client acquisition, custom orders, inventory management, and social media promotion

**Literary Translator** May 2018 – Present

- Translated a contemporary art book authored by an Argentine artist from Spanish into Arabic
- Ensured linguistic precision and preserved the artistic tone of the work

**Arabic as a foreign Language Instructor** 2018 – 2024

- Delivered structured Arabic lessons especially to native Spanish speakers
- Applied bilingual teaching methodologies for effective learning

**Cashier**  
**Tawfeer Supermarket** May 2016 – December 2017

- Executed point-of-sale operations with accuracy and efficiency.
- Handled cash and electronic transactions, maintaining balanced registers
- Provided high-quality customer service in a high-traffic retail environment

## Education

- Bachelor of Philosophy and Arabic Literature - Amioun High School - 2016
- Space Organization – Espacio Buenos Aires – 2019

**Computer Skills:** Microsoft Office – Adobe Premiere – Spreadsheets

**Languages:** Arabic (Native) – Spanish (Proficient) – English (Advanced) – French (Advanced)