

# ANGELA RACHID GEAGEA

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## PROFESSIONAL SUMMARY

Accounting and audit-oriented professional with experience in financial operations, reconciliations, ERP systems, and compliance-focused environments. Exposure to audit planning, documentation review, and risk identification through audit internship and corporate accounting roles. Holds a double master's degree and seeks to grow within audit and assurance while leveraging a strong accounting foundation.

## WORK EXPERIENCE

**Executive Accountant** – Sarkis Group International (Philip Morris Section) | Aug 2025 – Present

- Validated expense claims in line with internal controls and approval frameworks.
- Reviewed supporting documentation to identify discrepancies and policy deviations.
- Executed general ledger coding and processed transactions using ERP systems (SAP, Oracle, Odoo).
- Supported month-end closing, reconciliations, and financial reporting.

**Audit Associate (Intern)** – CA for Consulting & Auditing | Mar 2025 – Aug 2025

- Assisted in planning and execution of audit assignments for multiple clients.
- Reviewed financial statements and audit evidence to identify risks and discrepancies.
- Maintained structured audit working papers in line with audit methodology.

**Accountant** – Aramex | Jul 2023 – Mar 2025

- Maintained aging reports and performed account reconciliations.
- Investigated discrepancies and ensured correct application of payments and credits.

**Junior Accountant** – MTV / Studio Vision | Feb 2021 – Jul 2023

- Processed payroll entries, managed payments and petty cash.
- Supported month-end reporting and maintained organized financial records.
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## EDUCATION

**Double Master's Degree – MBA & Management Information Systems (MIAGE)** | 2022 – 2026

GPA: 3.30

Université de Bordeaux (France) & Université La Sagesse (Lebanon)

**Bachelor's Degree in Business Administration – Accounting** | 2019 – 2021

GPA: 3.0

Arts, Sciences and Technology University (AUL), Lebanon

## SKILLS

**Accounting & Financial:** Financial reporting, Account reconciliations, General ledger, Accruals & prepayments, Month-end closing

**Audit & Compliance:** Audit support, Documentation review, Risk identification, Internal controls

**Systems:** ERP systems (SAP, Oracle, Odoo), Excel

## PROFESSIONAL DEVELOPMENT

CPA – Planned (self-study)

## LANGUAGES

English (Fluent), French (Fluent), Arabic (Native)