

MOHAMMAD ALI EL MOUSSAOUI

Address: Lebanon, Beirut
Phone Number: +961-01-278945
Mobile Phone: +961-70-985605
E-mail Address: Mohammad.ali.moussaoui@gmail.com

PROFESSIONAL SUMMARY

Dynamic logistics professional with extensive experience at Humanity & Inclusion, excelling in humanitarian supply chain management and security risk assessment. Proven track record in crisis management and team leadership, driving operational efficiency and compliance. Adept at strategic negotiation and fostering cultural awareness to enhance vendor relationships and improve service delivery.

KEY SKILLS

- Humanitarian Logistics
- Supply chain management
- Security risk assessment
- Crisis management
- Compliance management
- Security Management
- Team Leadership
- Adaptation
- Cultural Awareness
- Strategic Negotiation
- Stock management
- Effective communication

EXPERIENCE

December 2023- July 2025

Humanity & Inclusion
Logistics and Security Supervisor (Syria Mission)

Beirut, Lebanon

➤ **Key Responsibilities**

- Humanitarian Supply Chain Management
- Field Team Supervision
- Fleet & Transport Management
- Vendor & Contract Management
- Coordination & Reporting
- Compliance & Security Risk Mitigation
- Security risk assessment and planning
- Incident management and reporting
- Security training and awareness

➤ **Achievements**

- Emergency Response Success
- Vendor Network Expansion
- Capacity Building
- Cost-Saving Initiatives
- Risk mitigation and safety enhancement
- Crisis management leadership

December 2020- 2023

Humanity & Inclusion
Logistics Officer (Syria Mission)

Beirut, Lebanon

➤ **Key Responsibilities**

- Procurement Support
- Warehouse & Stock Management
- Transport & Distribution Planning
- Documentation & Compliance
- IT Software & Hardware Deployment
- Facilities management

➤ **Achievements**

- Rapid Procurement Response

- Warehouse Accuracy
- Training Support
- Facilities Operational Efficiency Improvements
- Network security enhancements

March 2017- 2020

Humanity & Inclusion

Beirut, Lebanon

Logistics and Supply Assistant (Syria - Lebanon Mission)

➤ **Key Responsibilities**

- Procurement Assistance
- Stock Support
- Transportation & Delivery Coordination
- Filing & Documentation
- Asset Tagging & Tracking

➤ **Achievements**

- Recreating stock inventory tools and structure
- Updated vendor list
- Service providers and Contract Management

Sep 2014- Dec 2016

Freelance Logistics

Beirut, Lebanon

Local Restaurants, companies and Syndicates:

- Event Setup & Execution
- On-Site Coordination
- Budgeting & Cost Management
- Space & Facility Management
- Communication & Client Liaison

Sep 2008- Sep 2014

Golden Tulip Galleria Hotel

Beirut, Lebanon

Outlets Supervisor

➤ **Key Responsibilities**

- Team Supervision & Staff Management
- Guest Experience & Service Quality
- Operational Coordination
- Inventory & Stock Control
- Health, Safety & Hygiene Compliance
- Sales & Promotions Support

➤ **Achievements**

- Team Productivity Boost
- Health & Safety Excellence
- Service Quality Improvement
- Operational Efficiency
- Revenue Growth

Golden Tulip Galleria Hotel

IT CLERK (Part timer)

- Technical Support & Troubleshooting
- System Maintenance & Monitoring
- IT Inventory Management
- Security & Compliance

EDUCATION

Apr 2002- June 2004

Hotelier Baccalaureate Technique
Bir Hassan Institute, Beirut, Lebanon

Beirut, Lebanon

➤ **Courses**

- Hotel Operations Management
- Customer Service & Communication Skills
- Food & Beverage Management
- Marketing for the Hospitality Industry
- Accounting and Financial Management
- Event Planning & Management
- Cultural Awareness and International Tourism
- Hospitality Law and Ethics
- Leadership & Management Skills

CERTIFICATIONS & TRAININGS

- CHL: Humanitarian Logistics, Disaster Ready, 2024
- Tactical Technology Planning, Disaster Ready, 2024
- First Aid & CPR Advanced course, RedCross, 2024
- First Aid & CPR Intermediate course, RedCross, 2023
- Contractualization, Disaster Ready, 2022
- Planning & Sourcing, Disaster Ready, 2022
- Procurement Standards, Process & Performance, Disaster Ready, 2022
- Suppliers Evaluation & Management, Disaster Ready, 2022
- Safeguarding, Humanity & Inclusion, 2021
- Fraud & Corruption, Humanity & Inclusion, 2021
- NGO Security Management Workshop, INSO, 2022
- Procurement & Logistics, Disaster Ready, 2020
- Emerging Respiratory Viruses, WHO, 2020
- Financial Reporting, Last Mile Learning, 2019
- Strategic Negotiation Skills Workshop, New Horizon, 2019
- Call for Tender Workshop, WFP, 2018
- Partner Capacity Enhancement in Logistics, Disaster Ready, 2018
- Fleet Management, Disaster Ready, 2018
- Distribution, Disaster Ready, 2018
- Asset Management, Disaster Ready, 2018
- Installation, Storage, and Compute WIN 16, Formatec, 2017
- HACCAP, Marriott/TQM, 2006
- Fire Drill, Marriott, 2005

ACTIVITIES & RECOGNITION

- Volunteer – Local Disaster Response Teams Assisted with food and aid distribution during local emergencies in Beirut
- Environmental Clean-Up Organizer coordinated local cleanup initiatives promoting sustainability and civic responsibility
- Lifelong Learner – Humanitarian Training Platforms Regularly completing self-paced courses to stay current in logistics, ethics, and leadership
- "Above & Beyond" Commendation – Field Staff (Informal) Recognized by field teams for consistent support and responsiveness under pressure

LANGUAGES

- Arabic: Fluent
- English: Fluent

REFERENCES

Available upon request