

Shannon Chahla

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EDUCATION

The American University of Beirut
Bachelor of Sciences in Biology and Minor in Business Administration

September 2021- May 2025

Grand Lycée Franco-Libanais de Beyrouth
Specialities Physics, Chemistry, and Life Science

September 2006 – June 2021

WORK EXPERIENCE

Associate - MYCELIUM

June 2025 – Present

- Partner with clients across Technology, FinTech, Healthcare, Construction, Marketing, and Finance sectors in the MENA and West African markets to understand hiring needs and deliver top-tier talent.
- Develop tailored sourcing strategies using LinkedIn Recruiter Lite, Boolean searches, and filters to identify qualified candidates across multiple geographies.
- Manage the full recruitment cycle: from intake brief and market mapping to outreach, screening, and shortlisting ensuring alignment with client requirements.
- Leverage strong client-facing and negotiation skills to build trust with candidates
- Maintain in-depth market intelligence on regional hiring trends, salary benchmarks, and sector-specific talent pools to advise clients strategically.
- Consistently meet or exceed placement targets by combining analytical sourcing methods with personalized candidate engagement.

Talent Aquisition - BLACKBOX.AI (Part Time)

March 2024 – September 2024

- Led full-cycle recruitment for the marketing department, identifying, engaging, and hiring top creative and digital talent through social media platforms.
- Built and maintained active talent pipelines by conducting outreach campaigns across Instagram, Tiktok, and other social networks.
- Conducted interviews and fit assessments to evaluate candidates' alignment with the company's culture.
- Collaborated closely with the hiring manager to define role requirements and optimize selection criteria for brand-content roles.
- Supported the development of branding initiatives to enhance BLACKBOX.AI's visibility and attract users.

Commercial Operations - BRAVO AIRWAYS (Intern)

June 2022 – August 2022

- Managed client orders and quotations to streamline commercial operations
- Provided operational support to sales teams, ensuring alignment with business targets

EXTRACURRICULARS

- **Cabinet Member** – BEYMUN (Beyrouth Model United Nations) Aug 2023 – Aug 2024
- **Volunteer** – Ajyal Tabni January 2020 – June 2021
- **Volunteer** – Arc-En-Ciel July 2019
- **Workshop** with the Lebanese Red Cross December 2017

SKILLS AND INTERESTS

Skills: Attention to detail, Fast paced, Communication and coordination with team, Microsoft (Excel, Word, PPT), Problem solving mindset, Time management

Languages: Fluent in English, Arabic, and French

Interests: Sports, Traveling and learning new languages