

LARA FAOUR

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SUMMARY

Motivated Business Management student with teaching and HR internship experience. Adept at fostering communication, improving engagement, and supporting HR processes with strong teamwork and organizational skills.

Work experience

- PMI Lebanon Chapter –VP Secretary General of PMI Student Club
- Participant – PwC ElevateMe Mentorship Program | PwC Middle East | 2026
 - Selected to participate in PwC’s ElevateMe mentorship initiative, engaging in professional mentoring and development sessions focused on career growth, leadership, and consulting skills.
- HR Intern- Irada Khobourat – Beirut, Lebanon | January 2025 – March 2025
 - Created application forms for general labor job seekers (such as drivers).
 - Contacted Jobseekers and checked their interest and availability for Job positions.
 - Provided administrative support to the KHOUBOURAT HR program.
 - Phone Screening.
 - Participated in cv matching for potential candidates to some job vacancies
- Teacher- Resala Arabiya School – Beirut, Lebanon | January 2021 – June 2024
 - Maintained accurate records of attendance, grades, and student performance data.
 - Developed and implemented classroom management strategies to ensure a safe and productive learning environment.
 - Promoted critical thinking and problem-solving skills through interactive lessons.
 - Strengthened communication with parents and colleagues to support student success.

Education

B.S. in Business Management- Lebanese American University (LAU), Beirut |

2021 – Present (Expected Graduation 2026)

Skills

Technical Skills: Microsoft Office Suite | Business Writing

Core Competencies: Communication | Problem-Solving | Time Management | Teamwork | Leadership

Languages: Arabic (Native), English (Fluent)