

OMAR WEHBEH



Recruitment & Career Counselor

Phone: +961- 70750535 **Email:** Wehbe20@gmail.com **Location:** Lebanon **LinkedIn:** [LinkedIn.com/in/wehbe2/](https://www.linkedin.com/in/wehbe2/)

PROFESSIONAL PROFILE

Career Development and Employability Specialist with over 7 years of experience in career counseling, recruitment coordination, and HR operations. I am skilled in guiding graduates and job seekers through employability programs, life skills training, and workforce integration. Proven expertise in employer engagement, candidate sourcing.

Strong background in psychological counseling and training, enabling holistic support for individuals' personal and professional growth, as I have Business degree and master's in psychology.

WORK EXPERIENCE

Recruitment Freelance – Match Pro initiative Lebanon & Remote | Feb 2025 – Dec 2025

- Founded Match Pro, a career development and recruitment initiative supporting graduates and job seekers in accessing realistic labor market opportunities.
- Source, screen, assess, and shortlist candidates for employers across multiple sectors.
- Build and maintain professional relationships with recruiters, companies, and NGO partners.

Youth Recruitment & Counselor UNRWA | Lebanon, Tripoli | 2022 – 2025

- Delivering of career counseling services and life skills sessions.
- Customizing career counseling material based on the needs and qualifications of the target group.
- Individual capacity assessment to job seekers to identify their skills gaps.
- “Intensive employability” and “life in the workplace” sessions for youth.
- Outreaching and polarization of youth who are newly graduated.
- Matching them with employers to be enrolled in internship.
- Screening and shortlisting youth applications to choose candidates for vacant posts.

Finance and HR Officer TAMKEEN INSTITUTE | Tripoli | 2014 – 2021

- Coordinated recruitment processes and supported workforce planning for vocational training programs.
- Managed HR operations including contracts, attendance, payroll coordination, and staff administration.

- Supported financial reporting, budgeting, and administrative processes for donor-funded projects.
- Coordinated with management, trainers, and trainees to ensure effective delivery of the program.

Psychologist (Part-Time) PHCC CHIFAA – Supported by MSF | Tripoli | 2022 – 2025

- Provided individual and group counseling using psychoanalytic and systemic approaches.
- Supported clients in motivation, resilience, and decision-making relevant to personal and professional development.

Community & Social Worker UNRWA – Tripoli, Lebanon | 2016 – 2021

- Supported vulnerable individuals and families through needs assessments, referrals, and follow-up.
- Facilitated group sessions and workshops focused on life skills, resilience, and social integration.

Field Detective International Labor Organization (ILO) | North Lebanon | 2014

- Surveying labor force and the living conditions for families.
- Conforming maps with local housing units.

EDUCATION

- **MA in Psychology**, Lebanese University, Beirut, 2020
- **BA in Psychology**, Lebanese University, Tripoli, 2014
- **BA in Business Administration**, AUL University, Beirut, 2020

SKILLS

- Career Guidance
- Employability Training
- Workplace Training
- HR Operations & Recruitment
- Psychological Counseling & Techniques
- Adolescent & Family Therapy
- Financial Reporting & Payroll
- ICDL & Microsoft 365
- Accounting Software & HR Systems