

# AMJAD MAHASSEN

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Beirut, Lebanon

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## Professional Summary

A driven, adaptable, and fast-learning professional with diverse experience across sales, customer service, interior solutions, and construction project coordination. Equipped with strong interpersonal, communication, and problem-solving skills, with a proven ability to manage client relationships, achieve sales targets, and deliver high-quality service.

## Education

- MBA in Business Management – In Progress
- Bachelor of Business Administration, MUBS, Lebanon – June 2017

## Professional Experience

- Sales Associate & Consultant – Khoury Home / La Maison (Aug 2025 – Feb 2026)
  - Advised customers on appliances, furniture, and décor solutions tailored to their needs, style, and budget.
  - Offered interior design guidance, including layout suggestions, product coordination, and basic room concepts.
  - Delivered strong product knowledge with clear communication of features and warranties.
  - Managed the full sales cycle from consultation to after-sales service.
  - Ensured merchandising and displays aligned with brand standards and seasonal trends.
  - Collaborated with the team to meet monthly sales targets.
- Founder & Freelancer – U-Design (2018–Present)
  - Designed and delivered aesthetic and functional concepts for residential and commercial spaces.
  - Provided construction and renovation services including tiling, cladding, isolation, landscaping, and electrical work.
  - Managed client consultations, project coordination, and contractor supervision.
- Sales Consultant – Beirut Duty Free (2015–2019)

- Managed a team of three members ensuring smooth operations and high-quality service.
- Supervised sales processes and ensured compliance with international standards.
- Communicated with customers from diverse nationalities and ensured high satisfaction.
- Sales Consultant – Arabia Insurance Company (2013–2015)
  - Sold various insurance products including Medical, Life, Full Risk, and Third-Party policies.
  - Coordinated with third parties such as GlobeMed and MetLife for policy processing.
  - Supported claims handling and maintained high portfolio retention rates.

### **Skills**

- Microsoft Office (Word, Excel, PowerPoint)
- Outlook
- AutoCAD
- Negotiation
- Problem-solving
- Verbal & written communication
- Teamwork

### **Languages**

- Arabic: Native
- English: Fluent

### **References**

Available upon request.