





# MOHAMMAD A. HASSOUN

**Program & Field Coordination Specialist | Humanitarian Operations | Stakeholder Management**

 Beirut, Lebanon (Immediately Available)  
 +961 3086654 | +243 901 129 922  
 Mhammadhassoun10@gmail.com  
 [linkedin.com/in/mohammad-hassoun-49533386](https://www.linkedin.com/in/mohammad-hassoun-49533386)

---

## PROFESSIONAL SUMMARY

Field-oriented Program Coordinator with 10+ years of experience supporting humanitarian, development, and operational programs across Lebanon and Africa. Proven expertise in **stakeholder coordination, field operations, and program support** within complex and high-pressure environments.

Experienced in working with **local and international NGOs, Lebanese Red Cross, and UN-related processes**, including contribution to **UNDP tenders, WFP-supported programs, and UNICEF-related field activities**.

Strong background in **community engagement, partner coordination, reporting, and multi-stakeholder program implementation**, with the ability to adapt to dynamic field conditions and support vulnerable populations through structured and efficient program delivery.

Fluent in Arabic and English, with working knowledge of French.

---

## CORE COMPETENCIES

- Program Implementation & Field Coordination
- Stakeholder & Partner Engagement (NGOs, LRC, INGOs)
- Community Outreach & Support
- Donor Compliance & Tender Support (UNDP, NGOs)
- Reporting, Documentation & MEAL Support
- Emergency & Humanitarian Operations
- Capacity Building & Training Delivery

- Administrative & Financial Coordination
  - Multi-site Operations & Logistics
- 

## PROFESSIONAL EXPERIENCE

### Operations & Program Coordination Lead

*(Formerly General Manager)*

Anti Virus Gaming Center (AVGC) – Lebanon & DRC

**Jan 2019 – Feb 2026**

- Coordinated multi-site operations involving **staff, partners, and service delivery**, ensuring efficiency and structured implementation
  - Led **large-scale community engagement activities and events (20,000+ participants)**, ensuring logistics, safety, and coordination
  - Developed and implemented systems for **reporting, monitoring, and operational tracking**, improving accountability and performance
  - Managed **procurement, contracts, and financial oversight** aligned with organizational objectives
  - Supervised multidisciplinary teams and ensured **effective communication, task follow-up, and performance monitoring**
  - Coordinated with external stakeholders and service providers to ensure **smooth operational delivery**
  - Supported structured environments requiring **high-level coordination, problem-solving, and adaptability under pressure**
- 

### Business Consultant & Program Support (Independent)

Lebanon & DRC

**2018 – Present**

- Supported organizations in **program design, planning, and implementation strategies**
- Contributed to **proposal development, feasibility studies, and operational structuring**
- Assisted in developing **monitoring systems and performance tracking tools**
- Provided guidance on **resource allocation, coordination frameworks, and workflow optimization**

---

## Assistant Manager / Senior Administrative & Field Coordination Officer

Bisco SARL – Lebanon  
Feb 2015 – Sep 2020

- Managed key accounts including **Lebanese Red Cross, hospitals, INGOs, and NGOs**
- Conducted **field visits to LRC emergency stations across Lebanon**, strengthening coordination and partnerships
- Delivered **training and technical support** to field teams on emergency medical equipment
- Supported **UNDP tender processes**, including preparation of technical specifications and documentation
- Coordinated with humanitarian actors to ensure **timely delivery and operational support**
- Prepared **contracts, invoices, and ensured compliance with donor-related procedures**
- Acted as a communication bridge between **suppliers, partners, and field actors in emergency contexts**

---

## Sales & Project Coordination (Contract)

Katrina Solar – Lebanon  
(Project-Based)

- Coordinated client engagement and project follow-up for renewable energy solutions
- Supported **technical proposal preparation and stakeholder communication**
- Assisted in aligning project delivery with client and operational requirements

---

## HUMANITARIAN & PROGRAM EXPERIENCE

- **World Food Programme (WFP) – PCPM Program**  
→ Supported program activities related to **entrepreneurship and capacity building**

- **UNICEF / HOOPS Program**  
→ Contributed to **field coordination and program implementation**
  - **Amel Association (NGO)**  
→ Supported **psychosocial activities and community-based interventions**
  - Extensive coordination with:  
→ **Lebanese Red Cross (LRC)**  
→ INGOs & Local NGOs  
→ Hospitals & emergency response units
- 

## KEY ACHIEVEMENTS

- Contributed to **UNDP-related tender development and technical documentation**
  - Built long-term coordination relationships with **Lebanese Red Cross emergency units nationwide**
  - Delivered training and operational support in **emergency medical systems**
  - Coordinated **multi-stakeholder environments across humanitarian and private sectors**
  - Managed high-pressure operational environments requiring **rapid decision-making and adaptability**
- 

## EDUCATION

Doctorate in Business Management (Executive Leadership) (*In Progress*)  
Swiss International Management Academy

Bachelor of Business Administration (Business Management)  
AUCE – Lebanon

---

## HUMANITARIAN CERTIFICATIONS

- Operational Research for Humanitarians – University of Geneva
- Humanitarian Relief Operations – Peace Operations Training Institute
- International Humanitarian Law – ICRC
- Crisis Anticipation & Action – START Network

- Response Operations – Save the Children UK
  - Core Humanitarian Standard – Humanitarian Leadership Academy
  - Management of International Development – Bocconi University
  - Project Management Leadership
  - 40+ Certifications in Humanitarian Response & Leadership
- 

## **TECHNICAL SKILLS**

- Proposal Writing & Tender Support (UN/NGO Context)
  - Reporting & Documentation
  - MEAL Awareness & Monitoring Tools
  - Stakeholder Mapping & Coordination
  - Contract & Financial Administration
  - Training & Capacity Building
- 

## **LANGUAGES**

- Arabic: Native
- English: Fluent
- French: Working Proficiency