

RAMI IBRAHIM

Beirut, Lebanon – Tariq El Jdideh

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DOB: 18/01/2001

Professional Profile Summary

Motivated, detail-oriented Management Information Systems student at the Lebanese International University with a strong passion for technology, digital tools, and problem-solving; hands-on experience in coordination, teaching, and sales. Seeking opportunities where I can utilize my academic knowledge to further enhance my technical skills and make a useful contribution toward organizational goals.

Professional Experience

Professional Experience

Equipment Coordinator

Safa Company | 2022 – Present

- Managed and monitored inventory of equipment, ensuring continuous availability and proper functionality.
 - Coordinated with various departments to secure timely delivery of tools for ongoing projects.
 - Oversaw procurement, maintenance schedules, and documentation of equipment usage.
 - Improved equipment tracking efficiency by ensuring accurate records and reducing delays.
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English Language Instructor

Oxygen Center | 2022 – Present

- Designed and delivered English language lessons for diverse age groups and proficiency levels.
 - Assessed student progress using structured evaluations and provided tailored feedback.
 - Developed individualized support strategies to enhance students' communication skills.
 - Contributed to improving student performance and engagement.
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Sales Associate

Fakhani Market | 2021 – 2022

- Assisted customers in product selection and provided knowledgeable recommendations.
 - Maintained product displays, monitored stock levels, and ensured proper item arrangement.
 - Handled sales transactions, resolved customer inquiries, and supported store operations.
 - Contributed to improving customer satisfaction and daily sales performance.
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Education

Bachelor's in Management Information Systems (MIS)

Lebanese International University (LIU) | 2023 – Present

Specialization Summary: Focused on information systems, data management, business technology, and problem-solving through digital tools.

Health Assistant Specialization

CIS College, Lebanon | 2021

Skills

Technical & Software Skills

- Microsoft Word, PowerPoint
- AutoCAD
- Adobe Photoshop
- Adobe Illustrator

Soft Skills

- Time Management
- Problem Solving
- Leadership
- Teamwork
- Research & Analytical Skills

Languages

- **Arabic:** Native (written & spoken)
 - **English:** Excellent (written & spoken)
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Awards & Achievements

- **Second Place – Zero Waste Competition:** Recognized for innovative contributions to environmental sustainability.
 - **Active Citizens Program:** Strengthened leadership, teamwork, and community engagement through structured training.
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Certifications & Training

- Time Management Course
 - Decision Making & Problem Solving Course
 - Anger Management Course
 - Active Citizens Training Program
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Additional Information

Availability: Can start immediately based on scholarship or job requirements.

Interests: Technology, graphic design, sustainability, community engagement, personal development.

References

Mr. Ahmad Khalil

Equipment Department Supervisor – Safa Company

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Ms. Batoul Ahmad

General Manager – Oxygen Center

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