

# REEM MOSTAPHA

LANGUAGE SPECIALIST

## WORK EXPERIENCE

*Flitto*, **Localization Project Manager**

Dec 2022 – Present

Remote

**Language Specialist**

Nov 2019 – Present

Hybrid

*DanChurchAid (DCA)*, **Explosive Ordnance Risk Education (EORE) Team Lead**

Apr – Dec 2025

Lebanon, Tyre/Beirut/Sidon/Beqaa

*Launched*, **Customer Experience Intern**

Nov 2024 – Jan 2025

Remote

*Al-Makassed Philanthropic Islamic Association*, **Life Skills**

**Trainer & Coordinator**

Dec 2022 – Jul 2023

Lebanon, Beirut/Beqaa

*HOLR Magazine*, **Writer Intern**

Nov 2022 – Feb 2023

Remote

*Al-Hayat International School (HIS)*, **Activities Coordinator**

Aug 2021 – Jun 2022

Lebanon, Aramoun

*Bee Skills Center*, **Admin Assistant & Life Skills Trainer**

Jul 2018 – Jun 2020

Lebanon, Jadra

*Takaful*, **Project Coordinator**

Mar 2019 – Feb 2020

Lebanon, Beirut

## VOLUNTEER

*Respond Crisis Translation*, **Translator & Interpreter**

Jul 2023 – Present

*TED Translators*, **Subtitled & Transcriber**

Sep 2021 – Present

*Translators without Borders*, **Translator**

Aug 2021 – Present

*UNDP RBAS Regional Youth Project*, **Blog Contributor**

Aug – Sep 2024

*Child Protection Area of Responsibility (UNICEF-led)*,

**Translator**

Dec 2023 – Jan 2024


*UNDP Bureau for Policy and Programme Support*,


**Annotator**


Jul – Aug 2023

## CONTACT INFO

 [LinkedIn](#)

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 +961 81 790156

 Lebanon, Sidon

## EDUCATION

*Lebanese University - Center for Languages and Translation*

**Master's degree in Teaching Arabic as a Foreign Language (TAFL)**

Sep 2025 – Present

*American University in Cairo (AUC)*

**Career Certification in Teaching Arabic as a Foreign Language (TAFL)**

Feb – Mar 2025

*Lebanese International University (LIU)*

**Bachelor's degree in Translation and Interpretation**

Sep 2016 – Aug 2020

## SKILLS

Subtitling; SEO copywriting; CAT tools; Translation; Localization; Editing & proofreading; Consecutive interpretation; simultaneous interpretation; Microsoft Office; Adaptability; Budgeting; Problem-solving; Reporting & communication; Project planning & management; Event coordination; Documentation; Client relations; Presentation; CRM; Sales processes; Customer experience; Time management

## PROFESSIONAL DEVELOPMENT

*Arab Professional Translators Society*, **Accredited**

**Professional Translator**

Aug 2021 – Active

*Tap Careers*, **Business Development & Power Skills Program**

Feb 2025

*Ibn Sina Academy*, **Medical Interpretation Course**

Apr 2024

*McKinsey & Company*, **McKinsey Forward Program**

May 2023

## LANGUAGES

Arabic (Native)

English (C1)

French & Spanish (A2)

Interest in learning Turkish

## HOBBIES & INTERESTS

Aikido (UAO), Swimming (Coach), Camping, Hiking, Calisthenics, Documentaries, and Comedy