

RABIH SAATI

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CAREER OBJECTIVE

Motivated second-year Business Administration student seeking an opportunity to apply strong organizational, communication, and customer service skills in a dynamic professional environment. Eager to contribute to team success and grow through hands-on business experience.

EDUCATION

Lebanese International University (LIU) — Beirut, Lebanon

Bachelor of Business Administration (In Progress), Expected Graduation: 2027

Raas Beirut Mixed Public High School — Beirut, Lebanon

Lebanese Baccalaureate – Life Sciences

WORK EXPERIENCE

Salesperson — Pain D'or Bakery, Beirut

- Assisted customers in selecting products and ensured a positive in-store experience
- Handled cash transactions and maintained accurate records of daily sales

Salesperson — Makhazen COOP Supermarket, Zarif, Beirut

- Organized and stocked products across multiple departments efficiently
- Provided in-person and phone-based customer service to assist with product selection
- Collaborated with team members to maintain store operations and presentation standards

SKILLS

Technical Skills

- Microsoft Office Suite (Word, Excel, PowerPoint)
- Internet Research and Digital Communication

Professional Skills

- Customer Service and Client Relations
- Strong Communication and Interpersonal Skills
- Product Organization, Packing, and Inventory Management
- Flexibility, Adaptability, and Quick Learning
- Self-Motivated with a Responsible Work Ethic

LANGUAGES

- Arabic – Native
- English – Proficient (spoken and written)