

Malik Abou Zelof

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EDUCATION

American University of Beirut

Aug 2023 - Expected May 2027

Bachelor of Arts in Economics

The International School of Choueifat – SABIS

Sept 2017 - June 2023

Lebanese Baccalaureate, Sociology and Economics section

WORK & LEADERSHIP EXPERIENCE

Global Strategy Review – Part-Time Finance Associate

March 2026 – Now

- Identify and develop new revenue streams
- Manage and track financial data and operational efficiency

Arz Auto Parts – Financial Assistant

July 2023 – November 2025

- Assisted the finance department in preparing documents and monitoring company expenses
- Implemented more efficient and cost-effective routes, resulting in reduced expenses and increased productivity
- Conducted regular bank transactions, including the timely and secure deposit of company checks
- Digitized information from physical documents
- Distributed company inventory to partners across Lebanon
- Aided in inventory management procedures during the restocking process
- Accountable for conducting daily inventory checks, ensuring precise stock levels in the warehouse
- Managed inbound calls from potential customers, maintaining communication to enhance the likelihood of product acquisition

LegoMania – Founder

January 2024 – August 2025

- Founded an online business specialized in selling Lego with \$500 capital and grew revenue to \$4500
- Sourced products by contacting suppliers in China and facilitated its transport to Lebanon
- Created and managed a website, Instagram page, and all marketing campaigns
- Handled sales, inventory, and day-to-day operations independently

EKT Katrangi – Appliance Technician Intern

July 2021 – September 2021

- Diagnosed and repaired multiple electronic and mechanical appliances
- Conducted meetings with customers explaining the repair processes and expected prices
- Performed routine checks to ensure the safety of the workplace

Projects Accomplished

- Derived Lebanon's real exchange rate using nominal LBP/USD exchange rates and GDP deflators to study the effects of large fluctuations of the real exchange rate on trade over 2019-2023

SKILLS, LANGUAGES & INTERESTS

Languages: Fluent in English and Arabic

Computer Literacy: MS Office: Excel, PowerPoint, Word

Interests: paddle, football, hiking, zip lining, biking, mma, marathons, assembling Lego sets