

MIRA BOUKHOUZAM

ABOUT ME

Highly motivated and multitasking university student with a strong commitment to excellence. Eager to apply academic knowledge and develop practical skills in a dynamic environment. Seeking opportunities to contribute and grow professionally while supporting organizational goals.

Business



CONTACT

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ADDRESS
BEIRUT , LEBANON

WORK EXPERIENCE

Volunteer, Decoration team AUB Outdoors 2023

- COLLABORATED WITH A TEAM TO DESIGN AND EXECUTE CREATIVE EVENT DECORATIONS, ENSURING AN ENGAGING AND VISUALLY APPEALING ATMOSPHERE.

Volunteer, Concert team AUB Outdoors 2024

- ASSISTED IN ORGANIZING AND MANAGING CONCERT LOGISTICS FOR ONE OF AUB'S LARGEST ANNUAL EVENTS.
- COORDINATED WITH TEAM MEMBERS TO ENSURE SMOOTH SETUP AND EXECUTION OF PERFORMANCES.

Set up Linked in account for Levant Legal Office

LANGUAGES

ARABIC ■■■■■■

ENGLISH ■■■■■■

FRENCH ■■■■■■

SKILLS

Content Writing and Editing

Online Communication Tools

Teamwork and collaboration

Attention to detail

Creativity

Adaptability and Flexibility

Organization and Multitasking

EDUCATION

2007 - 2022
Shouf National College (SNC)

2022 - present
American University of Beirut (AUB)