

Roudy Abou Rjeily

Finance and Compliance Professional

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Professional Summary

Accomplished Finance Professional with over 10 years of experience across investment, shipping, NGOs, and insurance sectors, including 5 years in managerial roles leading teams, implementing ERP and automation systems, and optimizing financial reporting and compliance, complemented by successful entrepreneurial leadership.

Core Skills

- **Financial Management:** Financial Planning & Analysis, Budgeting & Forecasting, KPI Development & Analysis, Donor Compliance, Financial Reporting, Cash Flow Management, Risk Management, Audit Preparation, Payroll Management, Procurement Oversight.
 - **Technical Tools:** Microsoft 365, Excel, Sage, Odoo (ERP), SAP, UiPath (RPA), MT5, MT4, Trade Evolution, Ctrader, DataFlow, Orange, Ocean, VCR.
 - **Soft Skills:** Strategic Leadership, Cross-Functional Collaboration, Process Automation & Improvement, Stakeholder Management.
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Professional Experience

Team Leader – Finance Commercial Team

Credit Financier Invest (CFI), Beirut | Jun 2025 – Sep 2025 (Project-Based Role)

- Managed the Finance Commercial Team, overseeing daily financial reporting, including net revenue, equity positions, and liquidity provider analysis across multiple entities.
- Managed month end closing activities, including reconciliations between trading platforms and internal records, and preparing supporting schedules for auditors by validating internal data against suppliers' Statements of Account.
- Spearheaded the transition and implementation of Odoo (ERP system), designing and streamlining data flow processes to enhance reporting accuracy and efficiency.
- Collaborated cross-functionally with operations, trading, and IT teams to ensure smooth financial data integration and compliance.
- Improved reporting workflows, providing management with timely insights to support strategic decision-making.

Accounting Supervisor

CMA CGM, Beirut | Oct 2021 – May 2025

- Managed a team of 18, overseeing accounts payable, financial reporting, and compliance for entities across multiple countries.
- Developed and analyzed key performance indicators (KPIs) to monitor departmental efficiency and financial accuracy, reporting findings to senior management.
- Spearheaded automation and process improvement strategies using UiPath, aligning projects with budgetary constraints and strategic goals to reduce manual workload by 20% and accelerate closing cycles.
- Implemented robust internal controls, reducing financial discrepancies by 15% and enhancing accountability across the function.
- Managed cash flow and banking activities by optimizing vendor relationships, maintaining a 98% on-time payment rate, and effectively resolving disputes.

Finance and Control Specialist

Common Effort Organization (NGO), Beirut | Feb 2019 – Sep 2021

- Oversaw the financial operations of the organization, ensuring timely and accurate financial reports and practices including cash management, payroll, NSSF, and income tax disbursements.
- Coordinated with the Procurement Officer to optimize purchasing processes, review policies, and ensure cost-effective, compliant procurement of goods and services.
- Implemented internal controls and procedures to safeguard organizational assets and ensure the integrity of donor-funded projects.
- Ensured 100% financial compliance for donor-funded projects, serving as the primary point of contact for audits and preparing all financial submissions for donor and leadership review.
- Streamlined budgeting processes for grants, reducing preparation time by 20% and improving reporting accuracy for project managers.

Accountant and Library Manager

Assi Library, Jbeil | Jan 2014 – Jan 2019

- Managed accurate records, organized data, and maintained well-structured filing and library systems.
- Assisted users and stakeholders by providing information, processing requests, and ensuring smooth daily operations.
- Handled bookkeeping tasks, including tracking payments, updating inventories, and preparing basic reports.
- Ensured compliance with internal procedures while improving organization, accessibility, and overall workflow efficiency.

Freelance and Entrepreneurial Projects (Part-time)

Owner & Finance Manager – Hospitality Ventures

Self-Employed, Lebanon | 2017–2025

- Spearheaded strategic financial planning and budgeting for the launch and operation of 3 resorts and a restaurant, developing comprehensive financial models and projections to secure investment.
- Prepared and analyzed budgets and financial reports (P&L, Cash Flow), making real-time operational adjustments based on financial performance to ensure profitability and cost control.
- Oversaw all procurement processes, directly managing vendor negotiations to secure cost-effective purchasing of high-quality goods and services, strictly aligned with project budgets.
- Managed full P&L responsibility, from initial investor pitching and capital collection to daily financial operations, ensuring optimal allocation of resources.

Income Consultant

Bankers Insurance, Jal El Dib | Jan 2019 – Dec 2020 (Part-Time)

- Designed tailored insurance solutions, achieving a 30% increase in client retention.
- Conducted detailed client interviews to assess financial needs and recommend coverage solutions.
- Developed and implemented marketing strategies, expanding client base by 15%.

Education

BA in Business and Accounting

Arts, Sciences and Technology University (AUL), Kaslik | 2018

Languages

English, French, Arabic