

SACHA MATTAR

CONTACT

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- Beirut, Lebanon
- French

PROFILE

Detail-oriented and organized professional with experience in management control, finance, and project management in fast-paced environments. I support budget planning, financial reporting, variance analysis, and the monitoring of key performance indicators. With strong excel skills and a solid understanding of accounting principles, I use data to support clear and informed decision-making. Results-driven and reliable, I contribute to improving financial and operational performance while consistently meeting deadlines.

EDUCATION

- 2025
ISCOD, FRANCE
 - Master in financial performance
- 2018
LA SAGESSE UNIVERSITY, LEBANON
 - Bachelor in Business Administration

SKILLS

- General and analytical accounting
- Monthly and annual closings, ensuring accuracy and reliability of entries
- Budget management and cost control
- Preparation of financial reporting and KPI dashboards
- Variance analysis and monitoring of financial performance
- ERP proficiency
- Coordination and monitoring of financial projects
- Strong attention to detail, analytical mindset, teamwork, and ability to meet deadlines

LANGUAGES

- English: fluent
- French: fluent
- Arabic: native
- Spanish: intermediate

CERTIFICATES

- Certificat in management control AFPA, France 2023
- Coursera, Project Management Principles and Practices, 2021
- Coursera, Cost and Economics in Pricing Strategy, 2021

WORK EXPERIENCES

NUANCE 3, Sucy en brie, France 2023 - 2025

Assistant management control

- Daily recording and reconciliation of accounting transactions to ensure accuracy and reliability in general accounting.
- Preparation of bank and account reconciliations to ensure consistency and reliability of financial data.
- Monitoring and analysis of revenue, expenses, and cash flows, with identification and follow-up of variances and discrepancies.
- Preparation of financial dashboards (KPIs), monitoring project financial performance, and supporting project managers in decision-making.
- Management of invoicing operations, monitoring of work progress billing, reconciliation of customer accounts using Cegid software, and follow-up of collections.
- Coordination with finance and operational teams to optimize costs, protect margins, and improve budgeting processes.
- Maintenance of structured and compliant accounting documentation to support audits, internal controls, and continuous improvement of financial procedures.
- Budget management of projects and construction sites: preparation and monitoring of budgets, control of committed costs, variance analysis between forecast and actuals, and updating forecasts.

OMNISENS, Saint mandé, Ile de France 2022

Assistant management control

- Participated in daily financial monitoring and cost control, contributing to the accuracy and timely production of performance reports.
- Analyzed project costs, margins, and variances, identifying discrepancies and preparing summaries for internal reporting.
- Worked closely with project managers to monitor budgets and variances, ensuring consistency between operational and financial data.
- Updated, reviewed, and validated financial and contractual data across different systems, in compliance with internal control and regulatory requirements.
- Supported reconciliation and verification processes through cross-checking operational and financial data.
- Coordinated with finance and operational teams to resolve data inconsistencies and ensure alignment between project execution and financial reporting.

BRUT Design, Beyrouth, Lebanon 2019 - 2022

Assistant management control

- Participated in accounting and management control activities through the collection, validation, and thorough reconciliation of financial data.
- Monitored customer and supplier accounts, controlled cash flows, and identified unreconciled or outstanding balances.
- Contributed to cost control, KPI monitoring, and variance analysis, reporting discrepancies and supporting corrective actions.
- Prepared and updated reconciliation files, tracking sheets, and excel dashboards to support accounting reviews and ensure reliable reporting.
- Supported payroll data reviews and cost allocation controls in coordination with HR and accounting teams.
- Participated in inventory accounting and monitoring by reconciling operational and financial data to ensure accuracy and consistency of records.
- Maintained structured and compliant accounting documentation, met deadlines, and contributed to internal controls, audits, and reporting processes.
- Managed project and site budgets: prepared and monitored budgets, controlled committed costs, analyzed variances between forecast and actuals, and updated forecasts.