

Ahmad Ayoub

Senior Accountant

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Experience

Senior Accountant at Depechemode sarl, Lebanon

Oct 2023 - Present

- Overseeing general ledger operations, ensuring accuracy, completeness, and adherence to global accounting standards
- Supervising and mentoring the accounting team while optimizing accounts payable and receivable processes
- Ensuring full compliance with tax regulations, preparing and filing tax returns, and implementing tax optimization strategies
- Collaborating with cross-functional and global teams to enhance financial operations and drive business growth

Experienced Accountant at Antwork, Lebanon

Jan 2021 - Sep 2023

- Managed financial transactions and general ledger entries, ensuring accuracy, compliance, and timely reporting
- Led account reconciliations and financial transparency initiatives, ensuring compliance with contractual obligations
- Oversaw banking operations, including high-volume transactions, wire transfers, and cash flow management
- Reviewed and processed purchase invoices and vendor payments, ensuring compliance with internal controls
- Managed financial administration and operational workflows, improving efficiency and internal reporting
- Collaborated with cross-functional teams and external stakeholders to optimize financial processes and reporting accuracy

Senior Accountant at Tahoe Foods S.A.R.L., Lebanon

Jan 2019 - May 2020

- Managed and monitored petty cash transactions, ensuring accuracy, compliance, and proper financial documentation
- Conducted bank reconciliations and cash flow monitoring, identifying and resolving discrepancies to maintain financial integrity
- Generated and analyzed financial reports and key performance metrics, providing actionable insights for strategic decision-making
- Maintained strong vendor and supplier relationships, ensuring timely payments and resolving invoice discrepancies
- Strengthened internal financial controls and compliance procedures, enhancing operational efficiency
- Collaborated with senior management to optimize financial reporting, budgeting, and cost-control strategies

Accountant at Faour Group Trading S.A.R.L., Lebanon

Jun 2014 - Jan 2019

- Maintained financial records and performed routine bookkeeping tasks
- Assisted in preparing tax filings, payroll processing, and financial reports
- Monitored cash flow and controlled expenditures to optimize financial performance

Education

Lebanese University (LU), Lebanon

Sep 2008 - May

2012

Bachelor's degree in Accounting and Auditing

Lebanese University (LU), Lebanon

Sep 2008 - May

2011

Bachelor's degree in Business Administration, Banking and Finance

Technical Skills:

- Office Suite: Microsoft Office (Word, Excel, PowerPoint)
- Collaboration Tools: Google Drive, Teams, Slack, Discord

Languages

Fluent in English (Professional Working Proficiency), Arabic (Native/Bilingual Proficiency)

Hobbies

Reading, Hiking, Running