

Maya Al Farran

Beirut, Lebanon | (+961) 81 493 064

mayafarran10@gmail.com

Objective

Enthusiastic and friendly student eager to gain hands-on experience in a professional setting. Works well with others, learns quickly, with a positive attitude. Committed to delivering great service and contributing to a productive team environment.

Skills and abilities

Soft skills:

- Friendly and approachable
- Teamwork
- Conflict resolution
- Reliability
- Punctual
- Attention to Detail
- Creativity
- Flexibility

Digital skills :

- Microsoft Office
- Canva
- PowerPoint
- Basic video editing
- Basic Adobe photoshop editing

Experience and projects

Hosting school events, helping with event planning, overseeing events.

- Interviewing parents, teachers, fellow students.
- Creating flyers, badges, presenting creative aspects
- Creating content as event coverage
- Contributing to the management of the senior's social media account

Delegate of my class, establishment delegate on students' side.

Retail assistant – family business

- Assisted with merchandise organization and stock arrangement
- Helped prepare and organize customer orders
- Participated in product pricing and inventory handling
- Supported in-store product organization and presentation

Education

**Université Saint-Joseph (USJ) de Beyrouth – Huvelin, Monot
present – 2028 (expected)**

Enrolled as an undergrad, to obtain a B.A. in marketing and advertising

**Lycée Français International Élite (LFIE) de Tyr – Lebanon, Abassieh
2025**

French Baccalaureate with Honors

Languages

- English (native-proficient)
- French (native-proficient)
- Arabic (native)
- Spanish (beginner)

hobbies

- Cooking and baking / content creation / health and well being.