

MOHAMMAD KHORAIZAT

Beirut, Lebanon | [+961 71 575 498](tel:+96171575498) | mohammadmahdi.khoraizat@hotmail.com | [LinkedIn](#)

Professional Summary

Junior Accountant with a Bachelor's degree in Finance & Banking and hands-on experience in a leading fintech company in Lebanon. Currently managing multi-million dollar daily transactions across accounts payable, payment execution, and financial reporting. Experienced in delivering executive-level reporting, coordinating with banks and treasury, and maintaining accurate financial records using Microsoft Dynamics 365 Business Central. Strong attention to detail with a focus on accuracy, control, and compliance.

Work Experience

Whish Money / TALACO – Junior Accountant, Beirut Nov 2025 – Present

- Managing end-to-end accounts payable for \$1M–\$3M in daily transactions, overseeing invoice validation, posting, and vendor reconciliations
- Preparing payment documentation and coordinating execution across banks, treasury, and cash channels within a regulated fintech environment
- Delivering daily accounts payable reports to CEO and CFO, providing visibility over multi-million dollar transaction flows
- Monitoring and controlling high-volume outgoing payments, identifying and resolving discrepancies with internal and external stakeholders
- Maintaining accurate and auditable financial records using Microsoft Dynamics 365 Business Central, ensuring compliance with internal controls

Central Bank of Lebanon (BDL) – Accounting & Compliance Intern, Beirut Jul 2025 – Aug 2025

- Reviewed financial statements and internal reports to ensure accuracy and regulatory compliance
- Supported audit processes and financial control procedures within a central banking environment
- Analyzed banking data trends to support monitoring and reporting activities

Financial Aid & Scholarships Office, LAU – Student Assistant Jan 2023 – Aug 2025

- Managed financial records for 1,500+ students per semester with high accuracy and confidentiality
- Maintained and updated financial data across internal systems, ensuring data integrity
- Improved document tracking and digital filing processes during high-volume periods

Innovative Timesheet Project, LAU – Team Leader Dec 2024 – Jul 2025

- Planned and implemented a digital timesheet workflow, managing budgeting and financial coordination
- Aligned academic, administrative, and technical teams to deliver project objectives efficiently
- Led a four-member team, managing tasks, timelines, and cross-functional communication

Education

Lebanese American University (LAU) Sep 2022 – Jul 2025 Bachelor of Science in Finance & Banking

Skills

- Accounts Payable & Financial Reporting
- Payment Processing & Execution (Bank, Treasury & Cash)
- Invoice Review, Validation & Vendor Reconciliation
- Executive & Management Financial Reporting
- ERP Systems: **Microsoft Dynamics 365 Business Central**
- Data Visualization: **Power BI (Dashboard Development & Financial Reporting)**
- Advanced Excel (**Advanced Formulas, Pivot Tables, Financial Analysis**)
- Audit & Compliance Awareness

Leadership & Volunteering

LAU Fitness Club – President 2023 – 2025

- Led a student team and supported the organization of wellness and fitness-related events.

We Deserve Better Foundation – Volunteer 2023

- Completed 30+ hours of community outreach and event coordination.

Certificates

- Goethe Certificate - **German A1–B1**
- Leadership, Negotiation & Business Planning - **15 hrs coursework**