

NASMA FANJ

Computer Science Graduate · Finance Operations Experience

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EXPERIENCE

Accounts Payable & Data Entry Assistant — Miniguette (KAN Group)

Jan 2024 – Present

- **Processed** supplier and purchasing invoices end-to-end in Wizzard Cloud and Excel, ensuring accurate entry and timely posting.
- **Recorded** supplier cash payment entries in Wizzard Cloud, keeping payment records aligned with finance workflows.
- **Tracked** Statements of Account (SOA) and reconciled supplier balances, flagging and resolving discrepancies.
- **Monitored** company expenses across categories and supported sales tracking and month-end record-keeping.

Sales Associate & Chocolatier — Qamara Chocolate

Aug 2022 – Nov 2023

- **Handled** client orders, invoicing, and petty cash in a fast-paced retail environment; produced bespoke chocolate products.

FEATURED PROJECT

Snack Attack — Senior Capstone, Full-Stack Web Application

2025 – 2026

React · Node.js · Express · MySQL · Socket.io · Stripe · Gemini API · Vercel · Render

- **Full-stack dine-in ordering platform** with QR-code table access and real-time shared cart.
- **Split-bill Stripe checkout** in USD / LBP, Socket.io live sync, JWT-secured admin/waiter/kitchen dashboards.
- **Bilingual Gemini chatbot** (English / Arabic) for menu Q&A and order assistance.

EDUCATION

B.S. Computer Science — Lebanese International University (LIU)

2022 – 2026

Relevant coursework: Web Development, Database Systems, Algorithms, Data Structures, Cryptography, Natural Language Processing, Software Engineering, Operating Systems.

TECHNICAL & OPERATIONAL SKILLS

Finance & Operations Accounts Payable · Invoice Processing · SOA Reconciliation · Expense Tracking · Wizzard Cloud · Microsoft Excel

Languages JavaScript (ES6+) · Python · SQL · HTML5 · CSS3

Frontend & Backend React · React Router · Node.js · Express · REST API Design · JWT Authentication · Socket.io

Database & Cloud MySQL (Aiven) · Schema Design · ER Modeling · Vercel · Render · Stripe · Gemini API · Git / GitHub · Postman

WORKSHOPS & LANGUAGES

Workshops: Data Entry Workshop, Dar Al Aytam Al Islamiya (112 hours, Jul – Sep 2021); Active Citizens Training Program (2018 – 2019).

Spoken Languages: Arabic (Native), English (Professional Working Proficiency).