

ABDUL RAOUF KANNOUJ

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PROFESSIONAL SUMMARY

Banking & Finance graduate (2026) with practical experience in financial operations, cash reconciliation, financial documentation, invoice verification, accounting support, and reporting. Completed internship within the Finance Department at Port of Tripoli and accumulated over four years of experience handling cash controls, expense tracking, and daily financial reporting. Proficient in Microsoft Excel and financial analysis with strong attention to detail and analytical problem-solving skills. Seeking opportunities in Banking Operations, Finance, Credit Analysis, Financial Analysis, or Accounting.

CORE COMPETENCIES

Financial Analysis • Banking Operations • Credit Analysis • Financial Reporting • Cash Reconciliation • Accounting Support • Financial Documentation • Risk Management • Microsoft Excel • Data Analysis • Budgeting • Internal Controls

PROFESSIONAL EXPERIENCE

Finance Intern | Port of Tripoli | Dec 2025 – Apr 2026

- Reviewed invoices, transaction records, and financial documents for accuracy and compliance.
- Supported finance staff in daily financial operations and reporting activities.
- Processed and organized financial data using internal systems.
- Maintained accounting records and documentation in accordance with departmental procedures.

Cashier & Financial Operations Assistant | Caramel Resto Caffe | May 2021 – Oct 2025

- Managed daily cash transactions and monitored cash inflows and outflows.
- Performed end-of-day reconciliation and verified balances against sales and invoices.
- Tracked expenses, payments, and transaction records with high accuracy.
- Prepared daily financial summaries and assisted management with financial monitoring.
- Identified and resolved cash discrepancies while supporting internal financial controls.

EDUCATION

Bachelor of Business Administration (BBA) – Banking & Finance

Lebanese International University (LIU) | 2023 – 2026

PROJECT

Financial Markets Analysis Project

Analyzed foreign exchange, commodity, and cryptocurrency markets, applying risk management principles, market analysis techniques, and investment evaluation concepts.

TECHNICAL SKILLS

Microsoft Excel, Microsoft Word, PowerPoint, Google Sheets, Data Analysis

LANGUAGES

Arabic (Native) | English (Upper Intermediate)