

AKIL HUSSEIN

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IT Support | Infrastructure Assistance | Data Entry & Operations

PROFESSIONAL SUMMARY

IT-focused Computer Science student with hands-on experience in technical support, data entry, cashiering, stock control, and customer-facing operations. Skilled in network configuration, troubleshooting, Microsoft Office, database systems, Java, HTML/CSS, and business platforms including Spark, Noria, and Opera. Known for accuracy, clear communication, teamwork, and the ability to support daily operations in fast-paced environments. Seeking to contribute to IT infrastructure, technical support, and operations teams through strong problem-solving and dependable execution.

CORE SKILLS

IT & Infrastructure: Technical support, basic network configuration, hardware/software troubleshooting, switch & wireless concepts

Systems & Tools: Microsoft Office, Spark, Noria, Opera, Windows environment, documentation and reporting

Operations: Data entry, stock control, cashiering, customer records, inventory accuracy, daily reporting

Networking: Network fundamentals, IP concepts, cabling awareness, basic troubleshooting, Cisco networking basics

Programming & Databases: Java, HTML, CSS, MySQL, Oracle Live SQL

Professional Skills: Customer service, teamwork, communication, multitasking, problem-solving, attention to detail

CERTIFICATIONS & TRAINING

- Cisco Networking Academy - Networking Basics
- Cisco Networking Academy - Introduction to Cybersecurity
- Fortinet Training Institute - Cybersecurity Fundamentals
- Microsoft Learn - Azure Fundamentals Training
- HP LIFE - Effective Business Communication

PROFESSIONAL EXPERIENCE

Cashier / Data Entry / IT & Stock Control | INTER FRUITS Company (IFC)

Beirut, Lebanon | June 2025 - Present

- Handle cashier transactions and maintain accurate daily financial and operational records.
- Enter, update, and verify customer, inventory, and stock data with strong attention to accuracy.
- Provide day-to-day technical and administrative support to staff using Spark, Noria, and Opera systems.
- Support stock control activities by tracking inventory updates, reporting discrepancies, and organizing digital documentation.
- Coordinate with different departments to keep records, workflows, and operational communication clear and efficient.

Gym Receptionist | Movenpick Hotel

Beirut, Lebanon | November 2022 - January 2023

- Managed high-volume phone inquiries and guest requests professionally in a fast-paced hospitality environment.
- Scheduled appointments, organized daily reports, and maintained filing systems with accuracy and confidentiality.
- Communicated clearly with guests and internal teams to ensure smooth daily operations and positive service experiences.

Leisure Team Member | Movenpick Hotel

Beirut, Lebanon | April 2022 - October 2022

- Assisted guests with leisure services while maintaining strong customer service and professional standards.
- Responded to customer concerns, supported issue resolution, and helped deliver a comfortable guest experience.
- Collaborated with colleagues to maintain organized operations and meet service expectations.

Cashier / Night Manager | Janoub Market

Beirut, Lebanon | January 2017 - January 2021

- Processed 100+ daily transactions while maintaining accuracy, accountability, and customer service quality.
- Supervised night shift operations, supported staff, and helped enforce store policies and procedures.
- Reported merchandise issues, monitored stock needs, and supported daily store operations.

EDUCATION

Bachelor's in Computer Science (In Progress) | Lebanese International University | 2021 - 2025

Computer Science / IT Section | CIS College | 2017 - 2020 | GPA: 2.8 / 5.0

LANGUAGES

Arabic: Native | **English:** Fluent | **French:** Beginner

REFERENCES

Available upon request.