

Thenjiwe

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Objective

Detail-oriented Business Analysis diploma graduate seeking a Business Analyst Intern role. Equipped with strong foundations in requirements gathering, SQL, and advanced Excel. Analytical, problem-solving team player eager to apply academic training in data analysis to support business process improvement and deliver data-driven insights.

Education

- Durban University of Technology** 2025
Advanced diploma in information and communication technology
- Durban University of Technology** 2022- 2024
Diploma in Information and communication technology in business Analysis
- Durban University of Technology** 2021
Higher certificate in information technology
- St Lewis Bertrand's High School** 2017
National senior certificate

Skills

- Attention to detail and effective Communication
- Empathy and interpersonal skills
- Problem-solving and analytical thinking
- Teamwork and collaboration
- Requirements gathering and Elicitation
- Microsoft office Suite (Excel,Visio,powerBI)
- Documentation
- SQL for Data analysis
- Data Validation

Projects

- Business analysis project**
 1. Analyzed and improved student registration process and identified the bottlenecks , leading to 30% reduction in waiting time
 2. Conducted stakeholders interviews and documented requirements to create comprehensive redesign plan.
 3. Implemented process changes that increase student satisfaction by 25%