Lea Kazan

Human Resources Management

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PROFILE

Motivated Business Administration student specializing in Human Resources, with experience in sales and client service. Skilled in communication, teamwork,and problem solving, eager to apply academic knowledge in a professional HR or administrative role.

PROFESSIONAL EXPERIENCE

Sales Associate (Clothing store), *Marie France* 06/2025 – 08/2025

- Assisted customers with product selection and provided excellent service to enhance the shopping experience.
- Managed cash transactions and processed payments accurately.
- Supported team coordination,daily operations, and problem solving.

EDUCATION

Bachelor of Business Administration- Human Resources Management, 09/2023 – 06/2026
Antonine University Baabda, Lebanon

SKILLS

- Communication
- Problem solving
- Microsoft PowerPoint
- Teamwork
- Microsoft Excel

LANGUAGES

Arabic
Fluent

English
Fluent