

Hadi Naim Chreim

Haret-Hreik, Beirut • Nmshreim@gmail.com • +96176032511 • LinkedIn: Hadi Naim Chreim

Executive summary

- Experienced and impact-driven professional with over 10 years in humanitarian operations, youth leadership, entrepreneurship, and financial management. Proven ability to lead teams, manage field projects and budgets, and build strategic partnerships with organizations such as UNICEF and WFP. Strong expertise in project coordination, financial oversight and reporting, training, data collection, and business development. Committed to delivering sustainable, people-centered solutions.

Education

HEC PARIS / ESA Business School

Beirut and Paris

Masters in Entrepreneurship and Innovation

October 2023 – Sep 2025

- Developed a startup business model and pitch deck in a multidisciplinary team, presented to investors during a live capstone at **HEC Paris**, receiving top-tier feedback.
- Engaged in intensive modules on venture creation, innovation strategy, and sustainable business practices, applying real-world case studies from **Europe and the MENA region**
- Pitched at **Station F** in front of investors for our cleantech startup

Antonine University

Baabda, Lebanon

Bachelor Degree In Banking and Finance

October 2019- July 2022

Experience

Lebanese Red Cross, Head Quarters, Finance Department.

Beirut, Lebanon

Budget and reporting officer

October 2025, present

- Processed, reviewed, and validated daily financial transactions (cash, bank, and journal entries) in strict compliance with LRC policies and donor financial regulations.
- Reviewed payment requests, procurement files, and **prepared cash requests** to ensure accuracy, completeness, eligibility, and proper authorization prior to disbursement.
- Prepared, reviewed, and reconciled monthly cash and bank statements, ensuring consistency between accounting systems and supporting documentation.
- Contributed to the preparation of periodic financial reports for donor-funded projects (WFP, UNICEF, ICRC), including budget monitoring and variance (budget vs. actual) analysis.
- Supported project budgeting, forecasting, and financial tracking in coordination with program teams.
- Ensured compliance with internal controls, financial procedures, Lebanese regulations, and donor requirements.
- Maintained complete, accurate, and audit-ready financial documentation through systematic stamping, archiving, and digital filing.
- Assisted in payroll processing, staff advances, reimbursements, and monthly financial settlements.
- Supported internal and external audits by preparing financial reports, cash documentation, and providing clarifications on financial transactions.

Lebanese Red Cross, Disaster Management Unit

Baabda, Lebanon

Team Leader, Field Officer

January 2021- May 2026

- Coordinated and led large-scale distribution operations, managing a team of 40 volunteers and staff to successfully distribute over 25,000 food parcels and hygiene kits to vulnerable communities over a two-month emergency response period.
- Conducted over 800 household field assessments under the Lebanese Vulnerable Census Project, using ArcGIS and Survey123 to map vulnerabilities and inform data-driven humanitarian interventions.
- Certified trainer by the Lebanese Red Cross, delivering over 100 hours of training to volunteers and staff in disaster response, first aid, and field assessment techniques, enhancing team readiness and operational effectiveness.

Shreim Printing Services

Beirut-Lebanon

Co- Founder

October 2018- February 2022

- Successfully launched and managed a local printing business, overseeing operations, client acquisition, and service delivery to meet diverse customer needs.
- Negotiated favorable contracts and pricing with suppliers, securing cost-effective materials and improving profit margins.
- Led sales efforts, successfully closing deals with local businesses and organizations, contributing to a steady revenue increase of 7% year-over-year.
- Identified new market opportunities and expanded service offerings (e.g., digital printing, custom branding).
- Managed budgeting, invoicing, and cash flow to ensure business sustainability and growth.

Volunteering

Lebanese Red Cross, Youth Department

Beirut, Lebanon

Head of Center – Dahieh Branch

Oct 2015- Present

- Served in multiple leadership roles including Head of Center, Vice President, Facilitator, and Logistics Coordinator over a decade, demonstrating commitment and versatility in youth development and humanitarian work.
- Successfully organized and facilitated over 100 activities and awareness sessions, educating youth and communities on health, safety, and Red Cross principles.
- Led and executed numerous financial fundraising campaigns, raising critical funds to support local humanitarian projects and emergency responses.
- Directed recruitment campaigns and conducted interviews, expanding and strengthening the volunteer base by 35 % to ensure sustained community impact.

Skills & Interests

Technical: MS Office, ArcGIS, Survey123, ChatGPT, Meta Ads, Business Plan Writing, Data Entry & Reporting Systems, Negotiation, Dynamics 365.

Language: English (fluent), Arabic (Native).

Core Competencies

Project Implementation-Monitoring & Evaluation (M&E)-Donor & Partner Relations-Strategic Planning, Business Analysis-Needs Assessment-Data Collection & Impact Reporting-Training & Capacity Building-Team Leadership & Supervision-Public Speaking-Business Development-Market Research-Feasibility Studies-Startup Operations-Image and data annotation- Financial Reporting- Financial Reconciliations.

Certificates

- **PL-300T00: Microsoft Power BI Data Analyst**
New Horizons Computer Learning Centers (July 2025-august 2025)
Completed the PL-300T00: Microsoft Power BI Data Analyst course at New Horizons, gaining hands-on experience in data modeling, visualization, and reporting to support informed business decisions.
- **Basic artificial intelligence and image annotation training**
NOMU AL Ghurair foundation and DOT LEB (June 2025- July 2025)
Successfully completing the 3-week Basic Artificial Intelligence and Image annotation training under the Nomu Al Ghurair x Khotwa Program, powered by Al Ghurair Foundation.