



MOHAMMAD ALI SAIDI

MATERIAL CONTROLLER | MATERIAL MANAGEMENT | DATA COORDINATION
| EASYPLANT PRESERVATION OPERATOR

PROFILE

A dedicated Material Controller and Data Entry Specialist with 9 years of experience coordinating high-stakes procurement, logistics, and quality control documentation within mega-project joint venture environments. Proven expertise in optimizing pipeline inventory workflows, cross-checking material requisitions against master MTOs, and administering complex technical software modules. Committed to maintaining absolute document compliance and field-to-database accuracy under international safety standards.

WORK EXPERIENCE

**TTSJV W.L.L (Technip Energies, Tecnicas Reunidas, Samsung Joint Venture),
BAPCO (Bahrain Petroleum Company)**

Material Controller | Data Coordinator

09-2019 To 04-2025 Bahrain

- Supervised the loading, offloading, checking, storing and dispatching of the materials.
- Achieved 100% procedural compliance with HSE site regulations by ensuring unloading, segregation, and heavy lifting operations.
- Audited arriving mechanical and piping materials against project requirements, verifying that physical descriptions, dimensions, and specifications matched engineering documentation for the QC22 Piping Traceability loop.
- Supervised the Tie-ins scope, Receiving, checking, and dispatching with a consequence physical stock count and a proper up-to-date data sheet for QC22 Piping Traceability.
- Maintained a professional Data Control Sheet for Mechanical and Piping Scopes.
- Resolved many material issues (OSD) by coordinating with procurement and suppliers.
- Ensured 24/7 document access by organizing the materials documentation for all departments.
- Enhanced material readiness by cross-checking descriptions directly against the engineering MTO.
- Provided audit compliance by supplying documents for audits.
- Directed digital data entry, updates, and compliance records within the EasyPlant Preservation module to track mechanical component lifecycles.

Khater Bros Establishment Company

Inventory Controller

05/2015 To 07/2018 Beirut, Lebanon

- Maintained office supplies inventory by checking and ordering new supplies as needed.
- Excellent coordination with procurement department.
- Excellent efficiency of document flows, file archival and information retrievals.
- Maintained fully functional office equipment and well organized supplies to enhance team productivity

CONTACT

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EDUCATION

**AMERICAN UNIVERSITY OF
SCIENCE AND TECHNOLOGY**

09/2014 - 06/2016

Business Management

- Freshman/Sophomore year

SKILLS

- Material Controller
- Material handler
- Material Coordinator
- Warehouse piping supervisor
- Data Entry
- Documentation
- MS Office
- Team Player
- Multi-Tasking
- Communication Skills

LANGUAGES

- Arabic
- English