

Emmanuel Hayek

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Ain Saade – Mount Lebanon

PROFESSIONAL SUMMARY

Ambitious International Business Management graduate with experience in media operations, sales, and structured institutional environments. Strong analytical mindset with attention to detail, problem-solving abilities, and adaptability. Seeking to contribute to national and international organizations while continuously developing professional expertise in management and operations.

PROFESSIONAL EXPERIENCE

- **Media Operations – WPP Media** (July 2025 – August 2025)
 - Assisted in campaign monitoring and media performance tracking
 - Coordinated with internal teams to ensure accurate media scheduling and execution
 - Supported reporting and operational workflow management
- **Lebanese Army Forces** (2019 – 2022)
 - Developed discipline, responsibility, and teamwork under structured leadership
- **Sales – Librarie Mady, Beit Mery** (2017 – 2018)
 - Managed customer service and daily sales operations
 - Assisted in stock organization and merchandising
- **Sales -- minimarket WakeCup, mansourieh** (may 2026)

EDUCATION

- **Bachelor in International Business Management** – Lebanese International University (2021 – 2024)
- **Lebanese Baccalaureate** – Besancon-Baabdath (2003 – 2018)

CORE SKILLS

- Analytical Thinking
- Media Operations Support
- Teamwork & Collaboration
- Attention to Detail
- Communication Skills
- Organizational Skills
- Leadership & Discipline

LANGUAGES

English | Arabic | French