

JINANE LAZ

Computer Engineering Student

CONTACT

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SUMMARY

Computer Engineering student with a strong foundation in programming, problem-solving, and technical analysis. Skilled in C, C++, Java, Assembly Language, and HTML, with a growing interest in hardware systems, circuits, and automation. Reliable, organized, and highly motivated to gain practical experience through internships and professional opportunities while developing technical and communication skills.

EDUCATION

Beirut Arab University
Bachelor of Engineering in Computer Engineering (2025–2029)

RELEVANT COURSEWORK

Object-Oriented Programming, Digital Logic Design, Assembly Language, Computer Fundamentals, Engineering Mathematics

WORK EXPERIENCE

PART-TIME TEACHER – Jad Educational Center (Present)

- Teach scientific subjects and English to students across different academic levels.
- Prepare educational materials and lesson plans tailored to students' needs.
- Monitor student progress and provide academic support.
- Develop communication and classroom management skills.

DATA ENTRY & SALES REPRESENTATIVE – Orchidée Chocolate (May 2025 – Jul 2025)

- Performed accurate data entry.
- Assisted in sales operations.

CUSTOMER SERVICE AND ORDER TAKING – Bouche Sucrée (Jul 2025 – Sep 2025)

- Took customer orders.
- Managed billing using Omega software.

SOFT SKILLS

Reliable • Communication • Positive Attitude • Organization • Critical Thinking • Time Management • Fast Learning

TECHNICAL SKILLS

Programming: C, C++, Java
Object-Oriented Programming (OOP)
Assembly Language
HTML
Microsoft Office
Email & Data Entry
Adobe Tools
Basic Data Analysis & Research

VOLUNTEERING

Takaful Organisation

Assisted in community support initiatives, event organization, and volunteer activities that contributed to local social development.