

Mahdi NAJDI

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EDUCATION

Haigazian University <i>Bachelor Degree in Computer Science</i>	Beirut, Lebanon
American University of Beirut <i>Bachelor Degree in Public Administration</i>	Beirut, Lebanon

SUMMARY

- *Project Manager with 4+ years of experience managing technical delivery flows and cross-functional coordination between development and QA teams.*
- *Technical background in Computer Science with expertise in backend architecture and web technologies to support complex system integrations.*
- *Successfully optimized project workflows for software delivery, leading to an approximate 20% improvement in release timelines and resource efficiency.*
- *Expertise in aligning business priorities with technical roadmaps using structured thinking and an ownership mindset to ensure project success.*

EXPERIENCE

Project Manager CODERS SOLUTIONS	Beirut, Lebanon Jan 2026-March 2026.
• Develop detailed project plans and timelines, utilizing capacity planning to distribute tasks effectively across the development lifecycle. • Monitor project progress and mitigate risks to ensure successful delivery of high-reliability system updates and technical integrations. • Oversee resource planning and allocation to optimize efficiency and meet deadlines. • Communicate project status, performance metrics, and risk assessments clearly to stakeholders to ensure alignment on evolving business priorities. • Facilitate Kanban flow and Scrum ceremonies to streamline task distribution and maintain a continuous delivery pipeline.	
Project Manager SURV LINGUISTICS	Beirut, Lebanon June 2025-Jan 2026.
• Coordinate work between development and integration teams to ensure smooth communication and cross-functional task alignment. • Anticipate pipeline risks and propose solutions, supporting the team in maintaining a stable delivery flow and overcoming technical hurdles.	

Prioritize tasks and manage workflows through skill matching to ensure the team consistently meets project deadlines and delivery milestones.

- Foster a collaborative environment by mentoring team members and promoting structured SOPs to improve overall delivery efficiency.
- Align project priorities with changing business needs, adapting delivery plans to ensure continued focus on high-impact results.

Project Coordinator

Beirut, Lebanon

SURV LINGUISTICS

AUG 2023-May 2025.

- Execute strategic plans from the planning department, ensuring all technical requirements and release milestones are met.

Direct project execution to consistently meet deadlines and maintain high standards of reliability and system stability.

- Run a design quality control to ensure the document is client-ready.
- Supervise the design officer and admin/Memsource officer.
- Collaborate with QA and design teams to manage the feedback loop and ensure quality standards are met prior to release.

Internship - Software Developer

Beirut, Lebanon

DO 360 CONSTRUCTION

JUNE 2024-SEPT 2024

- Develop applications using Oracle APEX, contributing to the development of frontend basics and backend logic.
- Write and optimize PL/SQL code to support various business processes.
- Collaborate with technical teams to implement database solutions that support stable system performance and data integrity.
- Ensure data integrity and security through proper database management practices.

Associate Project Coordinator

Beirut, Lebanon

Novelus

July 2021 - August 2022

- Maintain and monitor project plans, project schedules.
- Prepare technical status reports and presentation materials to facilitate clear communication between teams and stakeholders.
- Ensure project deadlines are met.
- Create a project management calendar for fulfilling each goal and objective.

Accounts Manager

WAKILNI

Beirut, Lebanon

October 2020-june 2021

- Gather information on assigned clients.
- Contact clients to understand their requirements.
- Ensure prompt and accurate answers to clients' queries.
- Build strong client relationships through regular communication.
- Report on the status of accounts.

SKILLS & INTERESTS

Project & Delivery Management: Project Management, Delivery Management, Kanban, Scrum, Capacity Planning

Technical Integrations & Web: Web Technologies, Technical Integrations, Backend Architecture, Frontend Basics, Responsive Web Design

Fintech & Payment Systems: Payment Processing, Fintech, Provider Integrations, Databases, PL/SQL

Leadership & Strategy: Problem Solving, Decision-making, Cross-functional Leadership, Workflow Optimization, English (Fluent)

CERTIFICATES

- Responsive Web Design from Haigazian
- CS50X introduction to computer science
- UNDP Youth Leadership Program
- Rethinking Politics Through Social Innovation
- Personal Training