

Hossein Chouman

Lebanon, Beirut | +961 71 584820 | Hossainchomen16@gmail.com | [LinkedIn](#) | [GitHub](#)

Professional Summary

Motivated MIS graduate with hands-on experience in data analysis, web development, and IT support. Skilled in building responsive web applications using Angular, React.js, JavaScript, HTML, and CSS. Passionate about leveraging technology to optimize business performance and continuously enhancing skills to stay ahead of industry trends.

Technical Skills

- React.js, JavaScript, HTML, CSS, PHP, MySQL
- Database Design and Management
- Web Development & Mobile Application Development
- IT Support and Help Desk Services
- Microsoft Office (Excel, Word, PowerPoint)
- CRM systems (basic data entry & customer management)
- ERP systems (basic understanding & daily operational support)
- KoboToolbox & forms management
- Assisting users with IT-related problems (Windows & Office)

Soft Skills

- Problem Solving
- Time Management
- Planning and Organization
- Information Collection and Analysis - Teamwork and Communication
- Strong communication & customer service skills

Certifications and Training

YouBee.ai Bootcamp — Full Stack Development Program (In Progress)

- Training in modern web technologies including HTML, CSS, JavaScript, PHP, Laravel, and Angular.
- Building responsive and dynamic web applications using front-end and back-end frameworks.
- Gaining practical experience in full-stack development and application architecture.

LOST-IMU Department — Data Entry & Office Administration Certificate

(2022 – 2023)

- Collected and entered data into the designated system, ensuring accurate and reliable information for analysis.
- Organized and managed truck data, facilitating efficient evaluation at later stages.
 - Reported findings to the Information Officer, supporting informed decision-making and timely actions.

DAR AL AMAL Hospital – Baalbek, Lebanon (1 Jan 2022 – 1 Feb 2022)

Administrative & Data Entry Trainee

- Entered patient and administrative data into the hospital system, ensuring accuracy and completeness.
- Verified and updated existing records, reducing errors and improving data reliability.
- Organized daily data submissions, facilitating timely access for hospital staff.
- Assisted in generating reports from the system, supporting efficient decision-making

Professional Experience

IT Help Desk & Data Entry (2023-2025)

Lebanese Organization for Studies and Training – Baalbeck, Lebanon

- Managed beneficiary records within the UNICEF CLM BMA system with high accuracy, ensuring 100% correct data for program reporting.
- Supervised staff, including teachers and volunteers, improving team efficiency and performance.
- Established and maintained work schedules aligned with program goals, resulting in timely program delivery.
- Collected and reported data such as registration and attendance forms monthly, supporting accurate monitoring and evaluation of program activities.
- Handled office administration and daily coordination, streamlining operations and enhancing workflow efficiency.

Freelance Web Developer – Remote(2021 - Present)

- Developed dynamic user interfaces for e-commerce and service websites using React.js, enhancing user experience and engagement.
- Created responsive websites for a coffee shop and a restaurant using HTML, CSS, and JavaScript, ensuring mobile-friendly design and smooth performance.
- Built a Product Management System to track inventory and product details, improving data organization and operational efficiency.

- Developed backend systems using PHP for server-side applications, improving application performance and ensuring secure data handling.

Education

Bachelor's Degree in Management Information Systems – Islamic University of Lebanon, Beirut

2018 – 2021

Baccalaureate in Sociology and Economy – Al Odabaa School, Lebanon

2017

Languages

- Arabic – Native
- English – Upper Intermediate