

Kareem Hijazi

Information Technology Management Graduate

Saida, Lebanon

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PROFILE SUMMARY

Business Information Technology Management graduate with a strong foundation in business analysis, SaaS platforms, and technology-enabled business solutions. Certified in Business Analysis, Project Management, Agile Scrum, and JIRA, with strong skills in requirements understanding, problem-solving, documentation, and stakeholder communication. Interested in helping customers successfully adopt technology, troubleshooting platform issues, and translating user needs and feedback into actionable improvements.

KEY SKILLS

Project Management	Software Engineering	Attention to Detail	Business Analysis
Presales	Teamwork	JIRA	Problem Solving

EDUCATION

RAFIK HARIRI UNIVERSITY– Lebanon

AUG 2022 – JUL 2025

BBA in Information Technology Management

Courses:

Project Management	Database Systems	Software Engineering	Digital Transformation
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INTERNSHIP

Engineering Design & Manufacturing (EDM) SAL, Lebanon

JUN 2025 – JUL 2025

- Completed SAP Business One TB1000 Logistics module training, mastering sales, purchasing, and inventory processes to support timely stock reconciliation and order fulfillment.
- Understanding master data, integrating customer and vendor records that enhanced data accuracy by applying attention to detail and data entry best practices.
- Developed foundational knowledge of ERP concepts including finance, sales, purchasing, inventory, and business operations.
- Gained understanding of how ERP systems integrate organizational processes and support business decision-making.

CERTIFICATES

- Agile for Complex Projects for Beginners, Simplilearn Apr 2026
- Agile Scrum Master Basics, Simplilearn Apr 2026
- Business Analysis – Foundation, Alison Apr 2026
- Introduction to JIRA, Simplilearn Apr 2026
- Understand B2B Business Development, Alison Aug 2025
- Diploma in Software Project Management, Alison May 2024
- Introduction to Google Cloud Platform, Simplilearn May 2024
- Introduction to Digital Transformation with Google Cloud, Simplilearn May 2024
- Intro to PreSales, PreSales Academy May 2024
- Power BI for Beginners, Simplilearn Jan 2024
- Excel Visualizations Charts and Graphs, Alison Jan 2024
- Cyber Security Essentials, CISCO Jan 2021
- Introduction to IoT, CISCO Jan 2021
- Introduction to Packet Tracer, CISCO Feb 2021
- Introduction to Cyber Security, CISCO Dec 2020