

Samer Hayek

Profile: Male - Single

Date of Birth: November 12th, 1990

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Street Mar Boutros, Beit Chabab, Beirut, Lebanon

Education

April 2014- February 2016	Universite Montesquieux Bordeaux IV Lebanese Canadian University (LCU) <i>MBA in Financial Management</i>	<i>Aintoura, Lebanon</i>
October 2009 – February 2013	Lebanese Canadian University (LCU) <i>Bachelor of Business Finance</i>	<i>Aintoura, Lebanon</i>
June 2008	Official school of Beit Chabab <i>Baccalaureate in ES</i>	<i>Beit chabab , Lebanon</i>

Professional Experience

21 August – 15 November 2017	EI-Technologies SAL Senior administrative.	<i>Sed el Baouchriyeh, Lebanon</i>
1 April 2014 - 31 May 2017	MALLAH PETROLEUM COMPANY (MALAPCO) Accounting: Entries of journal voucher, Reconciliation of banks and suppliers, prepare checks, control of deposit checks and cash.	<i>Jal el dib, Lebanon</i>
15 July 2013 - 28 oct 2013	BLC Bank Internship in KYC (Know your customer) and cloud banking.	<i>Beit chabab , Lebanon</i>
September - October 2012	IBL BANK Internship in three different positions that covers full actions and work in the bank.	<i>Antelias , Lebanon</i>
March - 3 May 2011	Database Entry at Wurtemberg oil trading	<i>Ain Aar , Lebanon</i>

Computer Skills:

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| - Microsoft Office: Word, Excel, Power Point | <i>Excellent Level</i> |
| - Internet researching and browsing | <i>Excellent Level</i> |

Languages:

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| - Arabic | <i>Native language</i> |
| - English | <i>Good Level</i> |
| - French | <i>Excellent Level</i> |

Interests:

Music, Sports, Travelling, Photography and Learning new languages.

References:

Available Upon Request