

Mohamad Ali A. FATTOUH

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Objective

Seeking a valuable work experience where knowledge is expanded, capabilities are enhanced and skills are developed.

Education

Lebanese American University (LAU), Lebanon

Bachelor in Business Administration, Finance Major
Honors Student
GPA: 3.21/4

May 2018

College Louise Wegmann, Lebanon

Lebanese Baccalaureate in Life Science

June 2014

Work Experience

Tria-Partners, United Arab Emirates: Intern

Nov 2018 - Dec 2018

- Tria-Partners is a strategy advisory firm specialized in transport & infrastructure owned by Mr. Raffi Kasparian
- Worked on 2 local projects during the month of Internship
- Collated, checked and analyzed spreadsheet data
- Developed working knowledge of accounting standards through research, documentation and application
- Executed administrative duties as assigned

EY (Ernst & Young), Lebanon: Intern

Jan 2018 - May 2018

- Examined company accounts and financial control systems
- Collated, checked and analyzed spreadsheet data
- Prepared reports, and financial statements for the assigned client
- Checked that financial reports and records are accurate and reliable
- Ensured procedures, policies, legislation and regulations are correctly followed and complied
- Worked for large private companies, including banks

Bank MED, Lebanon: Intern

Jun 2016 - Jul 2016

- Sold various products including credit cards, debit cards and insurance
- Assisted the branches in their daily banking activities (teller, customer service and operation support)
- Executed transfers to the system
- Prepared documentations for credit, debit and prepaid cards

PawsLebanon: Owner

2014 - Present

- Established my own Business @PawsLebanon on Instagram, the first Online Pet-shop in the MENA Region
- Contacted foreign suppliers (Ukraine and Egypt) to acquire the pets sold on the account
- Posted daily pictures of pets available for sale
- Shipped various pets to many countries including KSA, Egypt and many European countries
- Personally deliver every sale made to ensure customer satisfaction
- Served a variety of celebrities and influencers
- Currently working on a phone app to expand the business, reach more potential customers, and facilitate the whole process

Extra-Curricular Activities

Lebanese American University, Lebanon

Volunteered at Bassma association
Worked for the students' council elections at LAU
Active Member of the LAU Finance and Citizenship Club

Feb 2017 - May 2018

Fall 2014 - May 2018

Sep 2014 - May 2018

Aiserve

Jul 2010 - Mar 2013

Participated in several cross-cultural exchanges in the EuroMed area with different countries (France and Norway)

Skills

Languages: Fluent in English, French, and Arabic

Computer: MS Office Suite (Microsoft Word, PowerPoint, Excel)

Soft Skills: Leadership, Time management, Planning, Team work, Communication and Interpersonal skills

Social Media Expert: Instagram, Twitter, Facebook, Snapchat and LinkedIn

References: Available upon request