

STEPHANIE ETER



PROFILE

Date of Birth: 19th of January 1994
Address: Kfarhata-Zgharta

CONTACT

PHONE:
+961 71 485 480

EMAIL:
Stephanie_etter@outlook.com

LANGUAGES

Arabic | Native |
French | R/W/S |
English | R/W/S |

HONORS & AWARDS

Award of superiority in the official exams-Economics & Sociology for the average of 13.35 |2012-2013|

ACTIVITIES

Participated in GC-LAU Model United Nations' conferences and debates.

Participated in coordinating fundraising events for the business club of Antonine University.

REFERENCES

Upon Request.

EDUCATION

Antonine University

2012 - 2017

Master of Science in Business Administration- Option International Marketing & Management.

Ecole des Religieuses de Nazareth-Kfarzeina

1998 - 2012

Bachelor's in Economics & Sociology.

WORK EXPERIENCE

Mist Hotel & Spa-by Warwick | Sales Coordinator |

March 2019-January 2020

Handling group offers for corporate and travel agencies accounts in addition of coordinating banqueting events and customer support.

Antonine University | Receptionist |

October 2016-April 2017

Handling phone calls and schedule meetings.

Bassam Soutou Jewelry | Marketing Specialist |

October 2015-October 2016

Handling advertising and marketing tasks including social media posts management, jewelry photoshoots and editing, sales and customer care.

Bader Hassoun Ecovillage | Training |

July 2015-August 2015

Gained insight about the products offered, the manufacturing process and the sales methods.

Centre Hospitalier du Nord (CHN) | Training |

July 2014-August 2014

Training in the HR and Procurement departments. Gained insight about The procurement, recruitment and training procedure.

SKILLS

Microsoft Office	80%
Communication Skills	80%
Time Management	100%
Team Work	80%
Customer Support	100%