

JANA BAZZI

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Skills Summary

I am a third year Business Administration student at the American University of Beirut. I am majoring in Business Information and Decision Making. I am hard working and I don't stop until I attain my goals. I have an analytical approach to solving problems. I am constantly motivated to innovate and improve on my skills and knowledge because I believe that the limit to a person's knowledge does not exist.

Education

Bachelor Degree in Business Administration

American University of Beirut

Experience

Additional Skills

- Computer Literate: Great working knowledge of Microsoft Office packages
- Good working knowledge with SAP
- Strong Communication, problem solving, and time management skills
- Ability to work under pressure
- Language Skills: Fluent in Arabic and English, Basic knowledge in French and Chinese

Extra Curricular Activities

- Team leader and project manager at the Lebanese Red Cross- Youth Department at AUB
- Jusoor Teaching Program
- Member of the Junior International Chamber