

## Curriculum Vitae

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### Personal Data

Name	Mohamad Saab
Address	Beirut, Lebanon
Mobile	0151 45483698 +961 71 225192
E-Mail	mohamad-saab@outlook.com
Birthdate	06. August 1996
Marital Status	Single
LinkedIn Profile	<a href="http://bit.ly/2awjt5D">http://bit.ly/2awjt5D</a>



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### Professional Experience

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| 04/2016 – Present | <p>Quality Control and Data Entry Specialist at Economena Analytics, Beirut - Lebanon</p> <p>Tasks:</p> <ul style="list-style-type: none"><li>• Ensuring the accuracy and confidentiality of financial reports</li><li>• Reviewing, modifying and comparing Excel documents to the PDF</li></ul> |
| 02/2017 – 01/2018 | <p>Website Content Contributor at No Label NGO, Beirut - Lebanon</p> <p>Task:</p> <ul style="list-style-type: none"><li>• Writing articles on various issues, such as: the effects of media and social media, self-image and bullying.</li></ul>   |
| 02/2015 - 08/2015 | <p>Accounting Intern at Bayanat for Accounting and Auditing, Beirut - Lebanon</p> <p>Tasks:</p> <ul style="list-style-type: none"><li>• Providing financial reports</li><li>• Preparing asset, liability, and capital account entries by compiling and analyzing account information</li></ul>   |
| 06/2012 – 09/2012 | <p>Data Entry Clerk at Red &amp; Black for Cosmetics, Beirut - Lebanon</p> <p>Task:</p> <ul style="list-style-type: none"><li>• Maintaining data entry and stocking</li></ul>  |

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## Academic Education

09/2016 - 09/2017	Bachelor in International Management Dual Degree Program, 1.6 (Two Semesters Study Abroad) Hochschule Worms, Worms – Germany
10/2014 – 09/2017	Bachelor in International Management Lebanese International University, GPA: 3.56 Beirut - Lebanon
09/2013 - 06/2014	Baccalaureate II in General Sciences Jamil Rawass High School, Beirut - Lebanon

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## Certifications

04/2016	International Design Thinking (Solving Complex Business Problems) Startup Megaphone
04/2016	Certificate of Participation Attending Entrepreneurship Week at AUB Amercian University of Beirut
12/2016	Certificate of Participation in AStA Buddy-Program at HS Worms AStA Buddy-Program is a 5-month-program facilitating international newcomers' academic and social integration
11/2017	Certificate of Achievement - Innovation Camp Global Entrepreneurship Week (1 <sup>st</sup> Place in the Competition) Injaz Lebanon (Junior Achievement Worldwide)

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## Skills

Computer Skills	Microsoft Office and Photoshop CC
Language Skills	Arabic native in Writing, Speaking and Reading Englisch expert in Writing, Speaking and Reading French proficient in Writing, Speaking and Reading German B1 - Level

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## Related Activities

Red Cross volunteer In the year of 2014

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## Interests

Photography, Traveling, Entrepreneurship and Technology