

Raja Chaiban

Jeser Street, Chaiban Chaiban Building, BeitChabeb, Mont Lebanon, Lebanon
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EDUCATION

Saint Joseph School, Kornet Chahwan, Lebanon Lebanese Baccalaureate - Life Science	Oct. 2000- April 2015
Lebanese American University, Beirut, Lebanon Bachelor of Sciences in Business Studies - Emphasis in Banking and Finance	Sep. 2015 –June 2018 <i>Major GPA 3.1/4</i>

OBJECTIVE

A hardworking leader with good public speaking skills, seeking to leverage my technical and professional expertise to help a growing company.

INTERNSHIPS

June. – July. 2015 **Faqra Catering**
Position: Intern (Accounting Departments)

- Assisted The accounting manager.

July. – Aug. 2015 **Assaad Gabriel Company**
Position Inter (Accounting Department)

- Assisted in the warehouse management and assisted the accounting manager.

Sep. – March. 2016 **Synkers**
Position: Lau Ambassador

Feb. – March. 2018 **Tefal**
Position: Intern (Marketing Inspector)

- Inspecting prices, quality and placement of the Tefal products and different retails.

VOLUNTEER WORK & EXTRA-CURRICULAR ACTIVITIES

KIP Project, Beirut, Lebanon (July – Sept. 2016)
Scouts, BeitChabeb, Lebanon (Jan 2004- Oct.2016)
UCO
Politically Active

CERTIFICATIONS /AWARDS

LAU Rube Goldberg (2014)
Honorary Mention in LAU's "The Computing Summer Camp" (2015)
Attended Amana Capital Seminars
Attended 3hours of "More than Money" training done by INJAZ and in collaboration by Bank Audi.

SKILLS

COMPUTER: Microsoft Office (Word, Excel, Power Point), Java.
Soft Skills: Leadership, Communication, Team Building, Management and Public Speaking.
LANGUAGES: Arabic, English, French and basic knowledge in Italian.