

Nathalie Dernigoghossian

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Sciemma 9, Bloc A.

OBJECTIVES

A recent graduate who is highly motivated and looking forward to join the workforce, in a position where I can put my competence, knowledge and capabilities in the workplace.

PERSONAL DETAILS

Nationality: Lebanese and holding Armenian passport

Marital Status: Single

EDUCATION

Université Saint-Joseph, Beirut
Bachelor of Arts in Business & Management September 2015 – July 2018

Collège de la Sainte Famille Française, Fanar
Lebanese and French Baccalaureate II October 2000 - June 2015

PROFESSIONAL EXPERIENCE

ELIE SAAB- Internship Program in Human Resources June 2018 - Present
Day to day operation assistance of the HR functions and duties, CV database organizer, employee records updates, administration of the employee insurance

SPACE Animation – Animator October 2015 - Present
Event Organizer for birthdays, exhibitions and receptions

KETTANEH Group – Internship Program in marketing department August 2017
Customer Relations

BLC BANK – Internship Program in Antelias branch July 2017
Front desk, Teller and Customer Service Operation

SKILLS

Languages: Fluent in Arabic, English, French, and Armenian

Computer Skills: Proficient in Microsoft Office, Movie Maker & HTML

English Proficiency Assessment – Saint Louis University (Oral and writing Test)

Workshops: THE AGENDA: Start Up January 2018
The Public Speaking Course October 2017
The communication in the Digital Era February 2017

First Aid Training with Lebanese Red Cross May 2015

EXTRACURRICULAR ACTIVITIES

Scout Chief “Cheftaine” - Athénée de Beyrouth, Bsalim Team Leader for Girl Scouts	October 2015 - Present
Former member of Armenian General Benevolent Union's scouts	October 2007 – 2015
Hobbies: Sports, Dancing, Reading, Traveling, Hiking, Music	
Beirut Marathon – Volunteer	2015
Member of the hiking club – Wanderers	2018

REFERENCES

Available upon request

