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# HASSAN KLAIT

DOB:05/11/1990  
MARITAL STATUS: MARRIED

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LINKEDIN URL

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## OBJECTIVE

Possessing a proven ability to administer and control the operation, configuration and maintenance of computer based information systems. As well as having an eye for detail and able to multitask under pressure. An excellent communicator can relate well with people at all levels and has the flexibility of Working well as part of a team and on my own. Now looking further an already successful career by working for an ambitious and expanding company.

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## EXPERIENCE

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### IT MANAGER/ MCIC SAL- ISTIKBAL GALLERY

March 2016 – Present

- Manage information technology and computer systems
- Plan, organize, control and evaluate IT and electronic data operations
- Manage IT staff by recruiting, training and coaching employees, communicating job expectations and appraising their performance
- Design, develop, implement and coordinate systems, policies and procedures
- Ensure security of data, network access and backup systems
- Act in alignment with user needs and system functionality to contribute to organizational policy
- Identify problematic areas and implement strategic solutions in time
- Audit systems and assess their outcomes
- Preserve assets, information security and control structures
- Handle annual budget and ensure cost effectiveness

### IT CONSULTANT/ CIG INSURANCE

Jan 2016 – March 2016

Lead the main project to renew the IT infrastructure.

Buying new servers, switches, and PC's

### ASSISTANT IT DIRECTOR/ SAHEL GENERAL HOSPITAL

Feb 2015 – Dec 2015

- Manage IT Systems
- ISO Auditing
- Leading new network projects
- Install and deploy Microsoft CRM System
- Maintain security Systems (CCTV, Firewall)
- Deploy new IT Ticket System

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## SKILLS

- MS Server 2008 -2012
  - Mikrotik Routing
  - Oracle I2C DBA
  - IP PBX
  - Backup & Recovery
  - Power Systems
  - Network Infrastructure
  - CCTV Systems
  - Firewall Systems
  - Data Loss Prevention
  - SQL Server DBA
  - IT Equipment purchasing
  - Warehouse Management Systems
  - HR Management System
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## IT ADMINISTRATOR/ BCTC SAL

Aug 2012 – Feb 2015

- AD Administration
- Exchange Server administration
- Deploy new share point System
- McAfee DLP Admin
- Basic IT Hardware Support

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## EDUCATION

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### INFORMATION TECHNOLOGY & COMPUTING

Arab Open University  
(Ongoing)

### COMPUTER ENGINEERING

Lebanese American University  
(2008-2012) (Undergrad)

### ORACLE DATABASE I2C

Formatech training Center  
21/10/2015

### MICROSOFT MCSA (WIN SRV 2012)

NewTech Training Center  
Aug 2014

### CCNA

NewTech Training Center  
June 2012