

# Yasmine Abo Arida

**Canadian national**

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## EDUCATION

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**American University of Beirut**

**Sep '15 - Present**

*Bachelor of Arts (BA) in Economics, Minor in Public Administration*

- **Relevant Coursework:** Intermediate Macro and Micro Economics, Economic Statistics and Econometrics, Calculus and Analytical Geometry III, Differential Equations, Financial Accounting

**Lycée Franco-Libanais – Verdun , Beirut, Lebanon**

**'00 – '15**

*French Baccalaureate, General Science*

## PROFESSIONAL EXPERIENCE

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**Allianz SNA, Beirut, Lebanon**

**Jun '17 – Jul '17**

*Business Center Individual Department Intern*

- Attended a 10-day training session tackling the overall understanding of the insurance industry and its functions.
- Updated the tracking system to facilitate the follow up of various transactions.
- Ran policy cancelations and client reimbursements.
- Provided loans to clients with an investment plan based on their cash value, the interest rate, government taxes, and other additional charges.
- Contacted clients that cancelled their life policies during the past two years, collected data and formed statistics to draw better client retention strategies based on the feedback received.

## LEADERSHIP

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**AUB Outdoors, Beirut, Lebanon**

**May '17**

*Safety team, sub-team leader*

- Managed a team of students as a sub-team-leader in the safety department.
- Ran the operations of security surveillance system installed all over the university's campus.

**Lycée Franco-Libanais, Beirut, Lebanon**

**Sep '14 – Jun '15**

*Graduation Committee Member*

- Planned and organized multiple school events to fund and promote senior level ceremonies.
- Led sponsorship campaigns to secure maximum revenues and obtain necessary funds.
- Ensured the proper terms of sponsorship agreements were respected and implemented.

## ACTIVITIES AND SKILLS

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- **Extracurricular Activities:** Member of Economics Student Society, active member in MMKN (Mumken) and in Investment clubs.
- **Skills:** Advanced proficiency in Microsoft Office (Word, Excel, Power Point), Visual Basic, Adobe Photoshop.
- **Languages:** Full fluency in English, French and Arabic (native).