

# Rayan Fayyad

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D.O.B.: 23 November 1995

## Education

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**American University of Beirut – Faculty of Engineering and Architecture**  
Bachelor of Engineering – Industrial Engineering  
Graduated

*September 2013 – June 2018*

## Experience

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**Majid Al Futtaim Group – Waterfront City Dbayeh**  
**Project Management Intern**

*July 2018 – September 2018*

- Working with the project manager in following up with the progress of the project by preparing progress reports, and having regular on-site visits.
- Following up with material arrival schedules, on hand material, and detailed aspects of the items required for the project completion.

**American University of Beirut – Office of Advancement**  
**Events Team**

*September 2015 – June 2018*

- Organizing and controlling graduation ceremonies, concerts, conferences, and other similar events held at AUB.

**Kassa'a Paints Group**  
**Production Management Intern**

*July 2017 – August 2017*

- Worked closely with the production department in a two-month internship program to study machine efficiencies, their supply capabilities, and production plans.
- Planned the installation of a new machine into the facility.
- Analyzed the plant layout and suggested designs to improve storage and material retrieval efficiencies.

**American University of Beirut – AUB Outdoors**  
**Safety/Entertainment/Marketing Teams**

*March 2016 – June 2017*

- Attended Lebanese Civil Defense and Red Cross workshops on firefighting and first aid skills.
- Entertainment team sub-team leader, controlling stage events, and responsible for getting performances according to schedule.
- Assisted in marketing for Outdoors (social media, flyers, flash mobs, events...)

**American University of Beirut - Industrial Engineering Department**  
**Office Work**

*September 2014 – June 2016*

- Entered data, printed documents, photocopied and scanned books and documents, archived folders and handled emails.

**Rotary International – Rotary Club Aley**  
**Participant**

*June 2015*

- Participated in a workshop that builds up leadership skills, future planning and development, personal development, and communication skills.

## Professional Skills

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- Proficient in MS Office and AutoCAD. IBM SPSS (statistical analysis), @Risk (statistical simulation).
- Analytical and creative thinking, interpersonal communication skills.
- Fluent in English and Arabic (native).
- Proficient in internet use and researching.

## Memberships and Extracurricular Activities

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- Member in the Institute of Industrial and Systems Engineers (IISE).
- Member in the IAESTE Club of AUB.

*February 2016 - Present*  
*September 2016 – June 2018*

## Interests

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**Outdoors:** traveling, camping, stargazing, and hiking.