

JOE LAHOUD

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EDUCATION:

Notre Dame University (NDU) – Zook Mosbeh, Lebanon.

September 2012 – May 2018

- **Bachelor's degree in Mechanical Engineering**

Accomplishments:

- Member of the ASME and ASHRAE club for 3 years, and participated in student council seminars.
- My “Water Tunnel” senior project is being used for experiments by students in Notre Dame University Laboratories.

Collège des Frères Maristes Champville –Lebanon

September 1997 – June 2011

- **High School Diploma in General Sciences.**

EXPERIENCE AND QUALIFICATIONS:

Algorithm – Lebanon

Intern

July 2014 – August 2014

June 2017 – August 2017

- Providing Technical maintenance for pharmaceutical machines
- Providing direction and technical expertise in design systems
- Ensuring standard operating procedures and project guidelines are in place
- Generating ideas for improving the workshop design and safety measures

Sports Zone – Lebanon

Project Manager

July 2018 – September 2018

- Operating expenses, facility management and enhancing programs.
- Ensured a clean, safe and learning environment for more than 280 kids
- Negotiated agreements and closed several deals
- Trained the staff on positive coaching, behavior management and team building

Private Tutor (Grades 9-12) – Lebanon

September 2014 – Present

- Improved students' skills in Math and Physics
- Prepared lessons and tests
- Evaluated students' progress
- Identified students individual learning needs

SKILLS

Computer: Advanced knowledge in Excel, Microsoft Office Tools, AutoCad and Matlab

Languages: Fluent in English, French and Arabic

EXTRA-CURRICULAR ACTIVITIES

Sports

- Previous member of the Basket Ball team at Champville School.

The Scoot Movement and Community Service

- Organized summer camps and discipline-oriented sessions
- Carried out Red Cross Voluntary work

