

RANA MOURAWED

Ameen Mourawed Building, Baawerta, Aley, Lebanon

+961 71 598 456, rana.mourawed@lau.edu

Date of birth: March 26, 1996

WORK

BYBLOS BANK

Personal banker- CSR (customer service representative)

Beirut, Lebanon

at Byblos Bank (Jnah Branch)

2018-till now

Various cash transaction work and operations in addition to customer service

Teller, at Byblos Bank (Jnah Branch)

Beirut, Lebanon

2017-2018

EDUCATION

LEBANESE AMERICAN UNIVERSITY

Beirut, Lebanon

MA in Applied Economics

2017-in progress

BS, Business with emphasis in Banking & Finance

2014-2017

Honors: High Distinction

Cumulative GPA: 3.83

AMJAD HIGH SCHOOL

Choueifat, Lebanon

Lebanese Baccalaureate Part II in Sociology and Economic

2011-2014

LEBANESE AMERICAN UNIVERSITY

Beirut, Lebanon

RIYAD NASSAR LIBRARY

2014-2017

Part-Time Student Job

- Working in the purchasing department
- Sorting and organizing new books
- Stamping books and making them ready for student use

WORK

BYBLOS BANK

Aley, Lebanon

Summer Intern

Summer 2016

- Worked with personal banker on opening new folders for customers
- Questioned people to fill customer related surveys
- Filed documents split per teller

LAU SUMMER CAMP

Beirut, Lebanon

Summer Intern

Summer 2015

- Managed a group of different ages of children
- Implemented everyday schedules with collaboration with other members

LEBANESE AMERICAN UNIVERSITY

Model United Nations Final Conference - Volunteer

Spring 2015

- Ushered in the final high-school conference

LANGUAGES AND SKILLS

- Languages: Fluent in read, written, and spoken Arabic and English
- Languages: Basic knowledge of read and written French
- Computer Literacy: Knowledgeable EDM software, MS Word, MS Excel, and MS PowerPoint
- Work Authorization: Lebanese Citizen