

Mark Atallah

Personal Information

Gender : Male
Marital status : Married
Date/Place of birth : August 17, 1986 – Nahr Ibrahim
Nationality : Lebanese
Mobile : 71-79 70 70
E-mail : atallah.mark@gmail.com

Objective

Looking to work in a well renowned and professional company, whereby I can further enhance, contribute and develop my skills within the organization.

Educational Background

- Diploma in Business Administration – USEK - 2008
- Lebanese Baccalaureate – Sœurs des Saints-Cœurs / Kfarhabab – 2003

Professional Experience

Presales Consultant

Capital Banking Solutions – Hazmieh – Baabda

[Feb 2018 till present]

Banking Consultant

Capital Banking Solutions – Hazmieh – Baabda

[Sep 2016 till 2018]

Transfers and Payments Senior Officer – Transfers and Payments Unit

Byblos Bank Head Office – Voie 13 – Jbeil

[2015 till 2016]

Transfers and Payments Officer – Transfers and Payments Unit

Byblos Bank Head Office – Voie 13 – Jbeil

[2012 till 2015]

Bills Officer – Bills Administration Unit

Byblos Bank Head Office – Voie 13 – Jbeil

[2010-2012]

Airfreight and Cross Trade Supervisor

Embassy Freight – Badaro – Beirut

[2010]

Airfreight Operations

Fast Mondial and Marine – Gemmayzeh – Beirut

[2009-2010]

Computer Skills

- Temenos
- Excel
- PowerPoint
- Outlook
- Word
- Omega

Key Skills

- High communication skills
- Ability to deal and work with people from different backgrounds
- Organized, motivated, fast learner, reliable, capable, attentive to details, responsible, able to work under pressure
- Easily adaptable to varying situations

Language Skills

- Arabic (Native)
- French (Fluent)
- English (Fluent)

Interests & Hobbies

- Reading
- Movies
- Music
- Sports: Basketball, Football, Skiing