

Omar Mihye-El-Dine

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Address: Beirut, Lebanon

omarmihyeeldine@gmail.com

EDUCATION

- 2022-present:

Finance diploma in progress-third year; Lebanese university-Faculty of Economics and Business Administration-Branch 2-Achrafieh

- 2019

High school certificate, general science; High School Fakiha

LANGUAGES

- Fluent in Arabic
- Proficient in English and French

EXPERIENCE

2021-2023: owner of family mini-market:

- Managed daily operations of the store, including accounting, pricing, and retail.
- Monitored inventory and coordinated supply chain operations with suppliers.
- Delivered excellent customer service and ensured customer satisfaction.
- Developed strategies to improve revenue and increase sales.

SKILLS

- Accounting Basics: Familiar with financial documentation and record-keeping
- Software: Microsoft Excel, Word, PowerPoint
- Soft Skills: Reliable, detail-oriented, organized, fast learner
- Business Knowledge: Basic understanding of management and marketing concepts